



TAKING THE SOCIETY INTO THE 21ST CENTURY THROUGH DIGITIZATION

Final Report of The Olmsted Historical Society

2025 OHRAB Grant

Our Goal: We hired a temporary employee to train the Archive Committee members on the PastPerfect software and to help digitize our irreplaceable archive Family Files. Our files encompass the dates of the early 1700s to the present. We digitized files for 350 families. We preserved historical documents and materials entrusted to the Society with PastPerfect museum software. By digitizing our collection, it will give us a way to increase our visitor base in the future.

Project Activity: Per the grant approval, we hired Dana Kolesar as temporary staff to teach the Archive Committee members to digitize our historic collections into PastPerfect and help us enter our A-to-Z family archivally preserved files into the software.

Project Progress: Dana completed her task of teaching the Archive Committee how to use the software and has completed her hours allowed by the grant. The Society has paid her accordingly. Dana continues to volunteer with us, assisting in digitizing our large collection.

Committee Progress: As stated above, the Committee became trained and digitized our documents and photographs contained in our Family Files. Adjusting to PastPerfect required an initial period of training and familiarization with the software. It was helpful that we were able to work from home outside our Archive Committee workday as we have one Society computer and one laptop. The completion of this task required extensive hours of work performed remotely.

Currently, when we receive inquiries pertaining to family surnames, we can search our database for historic documents & photographs and provide them with the information they are seeking. It is also reassuring PastPerfect provides us with another outlet to safeguard our irreplaceable holdings.

Future Progress: It is the Archive Committee's plan to add to our budget for 2027 the expense of making our Family Files available to the public. The PastPerfect web software offers us the opportunity to expand the reach of our organization by sharing our collections with the public. Public Access will serve as a 24/7 research assistant. Visitors can explore our collections online before reaching out about their research, allowing us more time to digitize our other holdings.

Looking ahead, we intend to begin processing our additional archival materials, which include documents, photographs, military collections, and numerous original Civil War letters, diaries, scrapbooks, newspapers, and more.

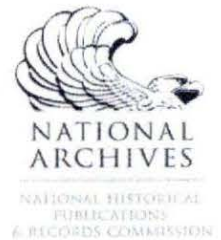
With the support of the Society, the Archive Committee is motivated to pursue our goal of *"Taking the Society into the 21st Century through Digitization"*.

Grant Budget & Publicity: The Summary of Expenses and Publicity articles related to our receipt of the OHRAB 2025 grant are attached.

**Ohio Historical Records Advisory Board
National Historical Records & Publications (NHPRC)
State and National Archival Partnership (SNAP) Grants Regrant Program**

Salaries and Wages	Grant Funds	Matching Funds	Total
Temporary Employee \$17.50 per hour, 10 hours per week, 28 weeks	\$4,900.00		\$4,900.00
4 Volunteers \$33.49 per hour, 16 in-kind hrs per wk, 28 wks = \$15,003		\$4,900.00	\$4,900.00
			\$0.00
			\$0.00
Subtotals: Salaries and Wages	\$4,900.00	\$4,900.00	\$9,800.00
Supplies	Grant Funds	Matching Funds	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotals: Supplies	\$0.00	\$0.00	\$0.00
Equipment	Grant Funds	Matching Funds	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotals: Equipments	\$0.00	\$0.00	\$0.00
Contracted Services	Grant Funds	Matching Funds	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotals: Contracted Services	\$0.00	\$0.00	\$0.00
Other Eligible Expenses	Grant Funds	Matching Funds	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Subtotals: Other Eligible Expenses	\$0.00	\$0.00	\$0.00
Summary Budget	Grant Funds	Matching Funds	Total
Salaries and Wages	\$4,900.00	\$4,900.00	\$9,800.00
Supplies	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Contracted Services	\$0.00	\$0.00	\$0.00
Other Eligible Expenses	\$0.00	\$0.00	\$0.00
Total Project Budget	\$4,900.00	\$4,900.00	\$9,800.00

If you do not receive full funding, will you accept partial funding and still complete the project as outlined in the application? Yes No



**OLMSTED HISTORICAL SOCIETY
ARCHIVE DEPARTMENT
TIME SHEET: JUNE - FEBRUARY**

	GRANT FUND	VOLUNTEER
	HOURS WORKED	MATCHING
NAME	HOURS PAID	HOURS WORKED
Dana Kolesar	280	
Anne Schreiber		423
Diane Plogger		145
Sue Gearhart		153
Carol McBean		271
Janice Mettler		118
TOTAL HOURS WORKED:	280	1110
RATE PER HOUR:	\$17.50	\$33.49
TOTAL PAID:	\$4,900.00	\$37,173.90

1040.176 - Photograph

March 5, 2026 1:23 PM

Collection	Briggs Family Collection	Status	
Object ID	1040.176	Accessn/Loan	
Object Name	Photograph	Source	
Other Name		Catalog Date	08/06/2025
Other No		Cataloged by	Anne Schreiber
Old No		Date	1856-1931
Title	Ida Smith Briggs Photograph	Year Range	1856-1931
Location	Briggs		
Description	Ida Smith Briggs Photograph Daughter of Horatio & Rebecca Lucinda Mattox Smith		



Attachments

Date	User	File Name	Description
08/06/2025	Anne Schreiber	IdaSmithBriggsPhoto1.jpg	

Urls

No urls

Location

Last Inventoried by		Last Inventoried	
Home Location			
Building		Shelf	
Room		Drawer	
Wall		Container	
Cabinet		Box	Briggs

Latitude		Longitude		Azimuth		Dataset	
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Location History

Type	Date	From	Until	Location	By
Home	08/06/2025 10:41 AM			Briggs	Anne Schreiber

People, Subjects, Classification, Search Terms

People	Briggs, Ida Smith; Briggs, Henry Harrison; Smith, Rebecca Lucinda Mattox; Smith, Horatio Nelson	Classification	No Data
Subjects	Photographs	Search Terms	Briggs Family History; Briggs Family Pictures; Smith (Horatio) Family History; Smith (Horatio) Family Pictures

Entered by

Anne Schreiber

Status by

Last modified by

Anne Schreiber

Entered

08/06/2025 10:24 AM

Status date

Last modified

08/06/2025 11:28 AM

Person Record (21 of 66)

Save Cancel

Change Full Name Delete Print

* Full Name

Briggs, Ida Smith

Include in Creator Authority File

First Name

Ida Smith

* Last Name

Briggs

Role

Teacher a

Birth Date

08/10/1856

Notes

Daughter of Horatio & Rebecca Lucinda Mattox Smith
Spouse of Henry Harrison Briggs



1 of 18

Image Management

Collapse All

Associated Catalog Records

	Object ID	Object Name	Title	Description
A	1040.1	Genealogy	Briggs Family Genealogy	Briggs Family 1539 - 2023 Genealogy

	Object ID	Object Name	Title	Description
A	1040.126	House	Thomas & Abiah Briggs Sr House Photo	Thomas & Abiah Briggs Sr House Photo
A	1040.127	House	Briggs Home 1900 - 1950 Photos	Briggs Home 1900 - 1950 Photos
A	1040.128	House	Briggs House - Additional Views Photos	Briggs House - Additional Views Photos
A	1040.129	House	Briggs Home Moving to Frostville Village-1969	Briggs Home Moving to Frostville Village-1969
A	1040.139	Farmhouse	Briggs Home 1836 -1899 Photos	Briggs Home 1836 -1899 Photos 5 Generations Lived in this
A	1040.140	Farmhouse	Briggs House Moved to Frostville Museum-Cleveland Press 2/25/1969	Briggs House Moved to Frostville Museum-Cleveland
A	1040.160	Will	Volucia Caukins Briggs Will	Volucia Caukins Briggs Will 10/02/1915 Filed Probate Court
A	1040.175	Photograph	Henry Harrison Briggs Photograph	Henry Harrison Briggs Photograph
A	1040.176	Photograph	Ida Smith Briggs Photograph	Ida Smith Briggs Photograph Daughter of Horatio & Rebecca

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Attachments & URLs ▼

Biographical Information ▲

Maiden Name

Smith

Birthplace

Collinwood, Cuyahoga Conty, Cleveland, Ohio

Father

Horatio Nelson Smith

Mother

Rebecca Lucinda Mattox Smith

Marital Status

Married

a

Gender

Female

a

Rebecca Lucinda Mattox Smith

Marital Status

Married a

Gender

Female a

Spouses

Henry Harrison Briggs m. 05/24/1886

Children

Minerva Alma Briggs Newman 1888-1963
Helen May Briggs Elliott 1893-1942

Deceased

Deceased when

04/24/1931

Nick Names or Alias

Education

Titles & Honors

Teacher in Olmsted Schools

Interests

Nationality

Died Where

North Olmsted, Cuyahoga County, Ohio

Other Relationships

George W, - Brother
Frances Smith Bartlett - Sister
Sarah Smith Dewey - Sister

Places or Areas of Residence

[Empty text box for Places or Areas of Residence]

Employer, Occupation

[Empty text box for Employer, Occupation]

Publications

[Empty text box for Publications]

Affiliations

Buried Butternut Ridge Cemetery
North Olmsted, Ohio

Custom

Entered by	Anne Schreiber
Entered	04/19/2025 3:43 PM
Last modified by	Anne Schreiber
Last modified	08/26/2025 7:32 PM

[About Product \(/Home/About\)](#)

Olmsted Historical Society is Awarded Ohio Historical Records Advisory Board Grant

[Check out the article here!](#)

OLMSTED HISTORICAL SOCIETY

“Bringing History Into The 21st Century”

AWARDED OHIO HISTORICAL RECORDS ADVISORY BOARD GRANT

The Olmsted Historical Society's Archive Committee, Anne Schreiber-Chairman, Susan Gearhart, Carol Lucic-McBean and Janice Mettler, submitted a proposal to the Ohio Historical Records Advisory Board (OHRAB) in response to its announcement of regrant monies available through a grant from the National Historical Publication and Records Commission. They were awarded \$4,900.00 to hire someone to help digitize their archivally preserved documents of their Family Files into an archive software program.

As part of the preservation process, the Archive Committee is ready to begin digitizing their holdings. They stated the reasons for doing this are for long-term preservation, enhanced data security, improved efficiency, disaster recovery, and eventually sharing the Society's collection with the public by a searchable database for web visitors.

For the past two years, they were fortunate to have an intern, Dana Kolesar, working with them during the summer to archivally preserve their documents. Dana is a North Olmsted High School graduate and a recent Ohio Wesleyan University graduate. As a result of this grant, she will be performing data entry into the PastPerfect software program for the next 6 months.

Because of being honored by the awarding of this grant, the Society will be able to “bring history into the 21st century”.



Article from our webpage: frostvillemuseum.org

Also appeared on our Facebook Page

July 2, 2025 · \$1.²⁵

Volume 84 / Number 29

West Life

Ohio News Media Association 2021 Newspaper of the Year, Division A

Since 1959

NORTH OLMSTED

On the grounds of the Frostville Museum, the Olmsted Historical Society is doing family archival preservation work thanks to a \$4,900 grant from the Ohio Historical Records Advisory Board. The funding originated from the National Historical Records Commission. It will allow the local group to digitize its archivally preserved documents in its family files.

The Editor of our local newspaper ran our story for 4 weeks.

July 23, 2025 · \$1.²⁵

Volume 84 / Number 32

NORTH OLMSTED

The Olmsted Historical Society is doing family archival preservation work thanks to a \$4,900 grant from the Ohio Historical Records Advisory Board. The work is being done on the grounds of the Frostville Museum. The funding originated from the National Historical Records Commission and will allow the local group to digitize its archivally preserved documents in its family files.

July 30, 2025 · \$1.²⁵

Volume 84 / Number 33

NORTH OLMSTED

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August 6, 2025 · \$1.²⁵

Volume 84 / Number 34

NORTH OLMSTED

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