

2025 Ohio Historical Records Advisory Board Historical Records Grant
Interim Report 8/31/2025

Institution/Organization Name: City of Toledo

Project Title: Archiving Toledo's Early History: Plat maps from 1880s

Project Director: Julie Gibbons, Esq., Clerk of Council
Julie.Gibbons@toledo.oh.gov; 419-936-3644

Grant Administrator: Laura Shaffer, Grants Coordinator
Laura.shaffer@toledo.oh.gov; 419-206-6633

Summary of Project Activities and Accomplishments

1. Estimated percentage of project completed and number of images scanned or collections or cubic feet processed, etc.

All plat books have been disbound. Approximately 50% of the plats have been scanned (334 pages scanned) and 25% of the scans have been edited and are in their final form (116 scans completed).

2. Summary of expenses (have all of the supplies been ordered and arrived, has the software been ordered, etc.).

An invoice was received for \$1980 from the Toledo Lucas County Public Library on July 21, 2025. The remaining \$500.00 of grant funds will be used to purchase archival boxes for storage.

3. Amount of staff and volunteer time spent on the project (include both grant funded time and matching time)

Grant Funded: The Toledo Lucas County Public Library has spent approximately 67 hours on disbanding, scanning, editing, and metadata activities.

Matching: 1.5 hours of City in-kind staff time have been spent so far on this project. The City anticipates that the majority of in-kind staff time will be accrued once the City is in possession of the digitized files and establishes and maintains the publicly available database. The City is adjusting its in-kind match to include future time spent by Marketing and Communications staff uploading and maintaining the publicly available database.

4. Is the project on track to be completed by December 31st? If not, what were the delays and what is the estimated end date?

The City had initially anticipated that this project would be completed by December 31st, 2025; however, there has been a set-back due to the results of contamination testing received 8/29/2025, revealing notable levels of black mold and other contaminants. The Toledo Lucas County Public Library does not possess the resources to work on items with this level of contamination and the project is current on hold. The City is working in conjunction with the Library to identify resources within the state that can

address this issue. Additional costs may be incurred and additional time may be necessary to complete the project. Any extension will be dependent on the timely accessibility of resources.

5. Examples of publicity on the project. This could be copies of press releases issued by the organization, links to local media coverage or screenshots of social media posts.

City of Toledo Press release: <https://toledo.oh.gov/news/2025/08/26/city-of-toledo-receives-grant-to-preserve-historic-1880s-plat-maps>

Local news coverage: <https://www.wtol.com/article/news/history/historic-map-preservation-toledo-ohio-local-news-library-police-lucas-county-documents/512-84a710b3-36d4-4b8f-be01-219ec20d5477>