

## 2025 OHRAB Grant Interim Report: Shaker Historical Society Photograph Archives: Phase II

In 2024, the Shaker Historical Society received an OHRAB grant to establish a subject-based photograph archive accompanied by an item-level finding aid. The project aimed to preserve and improve access to our photograph collection, addressing decades of scattered materials and inconsistent filing. As photographs are our most requested archival items, this work was essential to better serve public and research needs. Our 2024 intern inventoried three times more photographic materials than the estimated quantity in our grant application, prompting the need for a second project phase.

A 2025 OHRAB grant allowed us to launch Phase II by hiring an archives intern to continue assigning accession numbers, rehousing photographs in the subject-based photograph archive, and updating the finding aid. In May 2025, we welcomed Hilary Gallito, who recently graduated with both her BA and MA in History, as our project intern. Hilary has spent approximately 15 hours per week from June 4 through August 15 at the museum for a total of 150 hours, 17 of which were funded by the grant and the remainder supported by a grant match. She will complete another 30 hours by August 31, bringing her total to 180 hours as outlined in our grant proposal. Executive Director Brianna Treleven has contributed 22 hours of matching time for onboarding, answering questions, data clean-up, and publicity, with an additional 10-15 hours expected by year's end.

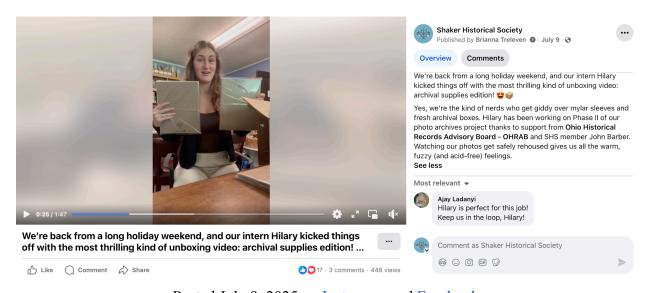
We estimate that roughly 70% of Phase II is complete. Hilary has rehoused and/or assigned accession numbers to approximately 1,042 photographs inventoried in 2024 (an additional 1.67 linear feet), bringing the total number of photographs in the archives to 1,415 (5.65 linear feet). All \$1,695.99 in grant funds have been used: \$289.00 for Hilary's salary and \$1,406.99 for archival boxes and Mylar sleeves. Matching funds of \$2,261.00 have been used toward Hilary's salary and \$1,085.00 toward shelving. With all supplies purchased, \$510.00 remains in the budget for Hilary's final 30 hours. The project is on track for completion by December 31, 2025.

Brianna shared a <u>press release announcing the grant</u> with local media in late April; a paywalled press run announcing the news was published on Cleveland.com in early May. She has also posted project updates on social media, examples of which are included below. An <u>archives open house</u> is scheduled for August 28 where the public can meet Hilary, view highlights from the photograph archives, and learn how to access these valuable resources through our finding aid.





Posted June 18, 2025 on Instagram and Facebook



Posted July 9, 2025 on **Instagram** and **Facebook**