

FINAL REPORT

2023 OHRAB Grant Project January 25, 2024

Rehousing of Archives at the Little Red Schoolhouse

Project Summary

Poland Historical Society's OHRAB grant project objectives were to rehouse and reorganize the current historical materials to allow for a more streamlined experience for users of the materials and to prevent major damage to the collection. This was accomplished by historical materials being sorted and individually placed in acid free sheet protectors. They were then organized chronologically, assigned a page number, and placed in an archival binder per subject matter. An index was prepared for each binder. If it didn't already have a catalog number, one was assigned. A label was prepared and placed on the outside of the binder. The typed indexes were put into our Past Perfect data base.

Archival boxes were used to store fragile 1800's journals, diaries and ledgers. They were labeled, assigned a catalog number and typed into our data base. Our collection of individual family's historical papers, letters, and photos were also placed in sheet and photo protectors and put in archival file folders and filed in a filing cabinet.

USB drives were used to back our digital records and to provide a backup onto our server. The server is backed up on a daily bases onto a network attached storage hard drive. The USB drives are also a shared source for our archival research.

For this specific project, of rehousing and reorganizing the archival materials in our old nonarchival binders and family file folders, we worked

with 155 cubic feet of space. Our 77 research binders are alphabetically stored by subject, assigned an accession number, and typed in our Past Perfect data base. Our 76 family files are also alphabetically organized by family name, assigned an accession number and now available in our Past Perfect data base. We also put 10 family genealogies and family trees in sheet protectors and placed in binders as well. This project will be ongoing as we continue to receive more donations. (See Appendix 1)

Self Assessment

Before we started our project, we had an Ohio History Service Corp member present an in-service class. We started with a self-evaluation on our current methods followed by a discussion of best practices to utilize for this project. As a result, more sheet protectors were purchased than were requested in the grant. This alleviated a poor practice of multiple documents back- to- back in the same sheet protector. The index in each binder now allows researchers to identify page numbers of topics of interest. The outside labels help individuals to quickly find the appropriate binder by subject for their needs. Each binder has an accession number that corresponds to our computer base. A Finding Aid, with over 192 pages, houses the subject index pages from each binder. Researchers who do not want to use the computer can use the Finding Aid. (See Appendix 2)

Project's Impact

The project has increased the availability and efficiency to obtain information for researchers. Several Poland residents have already been assisted when seeking information on historical buildings and events they needed. The system is allowing better access to information used in our community walking tours and historical reenactments in our cemetery, graveyard and South Main Street tours.

Several of our members are working with a local parochial school to involve participation in History Day. Students will be encouraged to research and utilize our materials.

Additional Initiatives

As more donations of items are donated, we will continue to add and expand our collections. We eventually plan to link our Finding Aid to our web site so anyone can research our indexes from home.

We have already reached out to another historical society and provided encouragement and information to organize their own collection. In May, our historical society is presenting a program on how we have archived our collection, to assist a neighboring historical society.

Coverage

Articles were sent and appeared in three local newspapers; The Vindicator, The Review Newspaper, and the Home Town Journal. (See Appendix 3) Also, our website had an article.

At each monthly meeting, which are open to the public, the grant, the progress being made, and how to use our system was discussed.

Project Expenses

We had 10 volunteers that worked over 544 hours with a total of \$16,307.78 that far exceeded the in-kind match. The \$2,939 grant fund was used to purchase material on budget. (See Appendix 4) (For receipts see Appendix 5)

The project was completed by the deadline date and the committee will continue the archival process.

Submitted by,

Debbie Gilbert, Project Director 330-757-2975 d2gilbert@hotmail.com

PHS Archival OHRAB Grant Final Report Photos - page 1







Research

Case G Before

Label Closeup w/ accession #



Research Case G After Family Genealogy, Letters, Misc. Gaylord boxes





Case F Before

Case F After

PHS Archival OHRAB Grant Final Report Photos page - 2

Family Files, Church, Cemetery, etc File Y

Before







After

After



Hanging Folder lists individual folders

Alphabetical Family File Archival Folders & Sheets



Appendix 1



2

PHS Archival OHRAB Grant Final Report Photos page - 3 Appendix 1

Basement File V Business Ledgers



After- 4 gaylord boxes per drawer



between Ledgers





Office File S Fireproof Cabinet, Diaries, Deeds



After- gaylord boxes, acid free envelopes



PHS Archival OHRAB Grant Final Report Finding Aid -3 page Example (the 192 page Finding Aid is attached as a separate file)

Finding Aid for Poland Historical Documents

Dave Smith / Teisha Winkler

Version 1 January 2024

These sheets contain the indices for archival items stored in binders at the Little Red Schoolhouse. Most are in case G. Additional items are added as they are archived.

Α

В

Bicentennial US Constitution 1787-1987	FIC2018.E.1.45	6
Bicentennial US Constitution 1796-1996	FIC2018.E.1.44	7
Bicentennial Poland Twp 1796-1996	FIC2018.J.1.38	9
Bridges of Poland	FIC2018.B.1.57	11
Buildings: Family Homes Vol I	FIC2018.G.1.30	12
Buildings: Family Homes Vol II	FIC2018.G.1.30	15
Buildings: Poland's 19th Century Homes	2022.G.1.01	17
Buildings: Poland's 19 th Century Homes Photos	FIC2018.G.1.08	19
Buildings, 19 th Century Homes Inventory	2021.G.1.02	20
Buildings: Poland Historical Buildings and Places	FIC2018.G.1.09	24
Business: Poland Vol I	FIC2023.E.1.02	29
Business: Poland Vol II	FIC2023.E.1.03	34

С

Cards: Artifacts: Valentines and Birthday	FIC2022.B.1.02	37
Celebrate Poland Book	FIC2018.B.1.59	38
Poland Cemetery Review by Ted Heineman Vol I (in progress	5)	
Poland Cemetery Review by Ted Heineman Vol II	FIC2023.K.1.02	39
Cemeteries, Poland	FIC2021.G.1.02	45

Index to Buildings, Family Homes

Vol II

FIC2018.G.1.30

- 1. Through page 7 "Yes we're going back to Poland" Class of '46 Reunion building pics lots map
- 8. Walking tour brochure
- 9. Map of landowners
- 10. Through page 12 Grist Mill articles
- 13. Through page 15 Old historic pictures
- 16. Arrel House 4803 Center photos
- 19. Through page 27 Inn on the Green (Arrel house in town Tally-Ho Tavern) photos
- 28. Austin (Gideon) 1850's Maxwell residence Poland-Boardman Rd
- 29. Continued
- 30. Through page 32 Augdon house moved 2005 New design for Augdon House
- 33. Through page 45 Baldwin 1850's "The House of Seven Gables" removed
- 46. Bennet Home (Judge James E) 21 Riverside Dr
- 47. Continued
- 48. Bishop House 79 N. Main St
- 49. Through page 53 The Lee Family House 7405 Youngstown-Pittsburgh Rd
- 54. Lee House historic lore of the underground railroad
- 55. Through page 57 Caleb Lewis House 9 College St
- 58. Through page 62 George Kirtland Bishop House 7080 Youngstown-Pittsburgh Rd
- 63. Through page 72 Cook Fitch Kirtland Home (aka The Bishop House) 7090 Youngstown-Pittsburgh Rd
- 73. Through page 75 Blackburn Home
- 76. Through page 77 Botsford Home Botsford St
- 78. Through page 80 Cleland 35 Water St built 1840 James M Cleland local artist
- 81. Through page 82 Cover House (circa 1850) 122 E McKinley Way
- 83. Through page 84 Duncan House 2502 Center Rd Build in 1870's
- 85. Dill/Johnson (had hardware) Alfred Stewart Home
- 86. Through page 98 Fowler (Old Stone Tavern) postcard built in 1804

99. Charles N Kirtland House

Continued

100.

101.	Through page 107 - Kennedy House (now Village Hall)
108.	Through page 110 - Jared Potter Kirtland Huse 113 W McKInley Way
111.	Through page 115 – Billius Kirtland House 1524 Boardman-Poland Rd
116.	Through page 120 - Kirtland/Hine House
121.	Possible site of underground railroad
122.	Jason Kirtland House
123.	Article – Search for underground railroad evidence fails
124.	Through page 125 - 20 Water St
126.	Lois Mansfield – photos of ?? House
127.	30 Water St
128.	28 Riverside Dr

- 129. Kimmel House 10 Cortland St
- 130. Poland's South Main St in the National Register of Historic Places
- 131. 315 South Main St Foundry and Mill

Poland Historical Society OHRAB Grant Press Coverage

Appendix 3 - page1

Poland Historical Society Awarded Grant

in-kind matching funds.

as archival binders, sheet reorganization and preserprotectors and storage vation will streamline the visit.

The Poland Historical boxes to preserve, orga-Society received a grant nize and prevent damage archival material. for \$2,939 with additional to the Historical Society's The public is encour-

collection in the Little Red aged to tour the School-The grant is supported in Schoolhouse Museum lo-house during open houses Ohio Historical Records (Rt. 224) in Poland Town-Advisory Board, through funding from the Nation-al Historical Publications and Records Commission (NHPRC). National Ar-(NHPRC), National Ar-chives and Records Ad-ministration. The grant money is be-val storage materials such to Poland's history. This control and the poland families, the Schoolhouse museum. Maily Mistory in Poland, ment for yourself or a group, call 330-538-6877 and leave a message. Mes-and many artifacts related val storage materials such to Poland's history. This member who will return to schedule your call to schedule your your call to schedule your



Poland Historical Society member, Chuck Gilbert, has spent numerous hours over the past few years working with the Archival Team to organize the thousands of items available for the public to view at the Little Red Schoolhouse. 12-7-2023



oland Historical Society members Beth Dunn and June Deeley organize archival aterials located at the Little Red Schoolhouse.

Poland Historical Society Awarded Grant HOMETOWN JOURNAL

POLAND - The Poland Historical Society has received a grant for \$2,939 with additional in-kind matching funds. The grant is supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.

The grant money is being used to purchase archival storage materials such as archival binders, sheet protectors and storage boxes to preserve, organize and prevent damage to the Historical Society's collection in the Little Red Schoolhouse Museum located at 4515 Center Road (Route 224) in Poland Township.

Currently, the collection includes Civil War letters from Poland soldiers, President William McKinley family history in Poland, early Poland families, deeds, vintage pictures and many artifacts related to Poland's history. This reorganization and preservation will streamline the experience for users of the archival material.

The public is encouraged to tour the Schoolhouse during open houses and on most Wednesdays between 10 a.m. and 1 p.m. Individuals and groups are invited to do research or to explore the displays in the Schoolhouse museum.

To schedule an appointment for yourself or a group, call 330-538-6877 and leave a message. Messages are forwarded to a member who will return your call.

REVIEW NEWSPAPER HISTORICAL SOCIETY AWARDED GRANT: The Poland Historical Society received a grant for \$2,939 with additional in-kind matching funds. The grant is supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.

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Appendix 3 - page 2



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Poland Historical Society looks back, aims forward

POLAND — The Poland Historical Society is gearing up for 2024, and several improvements are in store.



The society will continue walking tours of historic Main Street, offering school programs at the Little Red Schoolhouse and promoting History Day in Poland schools.

With a new slate of officers and members, the society had a chance to review 2023. Among the grants received last year was one for \$2,939 with additional inkind matching funds.

"The grant is supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration," Poland Historical Society President Laurie Fox said. "The grant money was used to purchase archival storage materials such as archival binders, sheet protectors and storage boxes to preserve, organize and prevent damage to the Historical Society's collection in the Little Red Schoolhouse Museum located at 4515 Center Road (Route 224) in Poland Township."

She said a committee was formed to assist in the reorganizing and preservation efforts. The committee meets every Wednesday morning to sort and enter information into a database that will streamline the search experience.

A second grant the society received was a Cultural Capital Grant for \$25,000, made possible through State Rep. Al Cutrona's office. The grant was approved in 2022 and the PHS had to raise a required match of \$12,500 between September of 2022 and June of 2023, which it did.

"This wonderful \$25,000 grant from the State of Ohio allows us to serve the Poland Community better and more safely," Fox said. "We were able to add paved space and handicap parking, LED lighting and security cameras and make it easier and safer to enter the (Little Red Schoolhouse)."

The grant helped repair a trip hazard on the sidewalk and enabled the PHS to add internet, WIFI, a high-quality digital scanner and a server with NAS backup for archival digital storage of artifacts, photos and records.

The Little Red Schoolhouse has been under the PHS since it was formed in 1979 to save Poland's historic structure. The Board of Education arranged for a \$1 per year lease for 99 years and in 1987, thanks to a federal grant to restore the building, it was rededicated.

Today the structure houses the collections of the PHS that include items from Poland churches, PSHS yearbooks, early Poland deeds, old photos, family histories, Poland firemen directories, Chet Hunt sketches of Poland, items regarding William McKinley and family, Civil War letters from Poland soldiers, early maps, and original White Saddle books by Ethel Hull Miller.

"Several family diaries, photos and paintings by local artists were added to our collection last year through the generosity of Poland residents," Fox said. "We appreciate the donations that help us to fulfill our mission to preserve the past for the future. Our collection of Poland Seminary High School yearbooks is

extensive, but we are still missing more current year books from the 1970's to current and look forward to future donations."

In 2023, PHS participated in Celebrate Poland by offering a walking tour of historic South Main Street in Poland Village and added a College Street walking tour and Village Graveyard tour.

"We will continue offering walking tours through historical Poland, Riverside Cemetery, and the Village Graveyard," Fox said. "We would like to encourage others to help by becoming a tour guide or a reenactor at one of the historic sites."

Another returning program this year will be the Tour of Poland's 19th Century Homes. Fox said the last one in 2022 was a big success and the society will have a new tour set for Sept. 19, 2024 from 10 a.m. to 7 p.m. Tickets for that event will go on sale this summer.

The PHS will also be offering the Little Red Schoolhouse for the second grade this year. The entire Poland second grade will hold a full day of school as it would have been in the 1800s.

The PHS is also developing an activity / coloring book for elementary school age children that should be ready later this year.

One final program is a project that started last year involving Poland's first marshal, Alfred P. Arnold, who served as Poland's first peacekeeper and is buried with his family in Riverside Cemetery. The PHS is working toward raising enough money to place a marker in Riverside to honor him.

"Through generous donations, we have so far raised half the money we'll need for the marker," Fox said. "We'll continue this project for the next few months with plans to have the marker placed in the cemetery in 2024."

The hope is to have the marker in place later this year.

The PHS meets the third Tuesday of each month at the Little Red Schoolhouse. The business meeting takes place at 6:30 p.m. followed by special programs at 7:30 p.m. The public is welcome.

jtwhitehouse@vindy.com

Poland Historical Society Final Report Expenses Rehousing of Archives at the Little Red Schoolhouse OHRAB Grant - Appendix 4

Ohio Historical Records Advisory Board National Historical Records & Publications (NHPRC) State and National Archival Partnership (SNAP) Grants Regrant Program				
Salaries and Wages	Grant Funds	Matching Funds	Total	
10 Volunteers (544.5 hours @ \$29.95/hr)		\$16,307.78	\$16,307.78	
			\$0.00	
			\$0.00	
			\$0.00	
Subtotals: Salaries and Wages	\$0.00	\$16,307.78	\$16,307.78	
Supplies	Grant Funds	Matching Funds	Total	
(Qty 7) Reinforced, acid-free file folders, 100pk	\$273.23		\$273.23	
(Qty 14) Archival Sheet Protectors, 250pk	\$164.95		\$164.95	
(Qty 95) 3" & 1" D-ring archival binders	\$1,830.32		\$1,830.32	
Additional Archival Supplies (see sheet 2 labeled: Supplement)	\$670.50		\$670.50	
Subtotals: Supplies	\$2,939.00	\$0.00	\$2,939.00	
Equipment	Grant Funds	Matching Funds	Total	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Subtotals: Equipments	\$0.00	\$0.00	\$0.00	
Contracted Services	Grant Funds	Matching Funds	Total	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Subtotals: Contracted Services	\$0.00	\$0.00	\$0.00	
Other Eligible Expeneses	Grant Funds	Matching Funds	Total	
			\$0.00	
			\$0.00	
			\$0.00	
			\$0.00	
Subtotals: Other Eligible Expenses	\$0.00	\$0.00	\$0.00	
Summary Budget	Grant Funds	Matching Funds	Total	
Salaries and Wages	\$0.00	\$16,307.78	\$16,307.78	
Supplies	\$2,939.00	\$0.00	\$2,939.00	
Equipment	\$0.00	\$0.00	\$0.00	
Contracted Services	\$0.00	\$0.00	\$0.00	
Other Eligible Expeneses	\$0.00	\$0.00	\$0.00	
Total Project Budget	\$2,939.00	\$16,307.78	\$19,246.78	
	Yes	No		
If you do not receive full funding, will you accept partial funding and	Х			
still complete the project as outlined in the application?				





NATIONAL HISTORICAL PUBLICATIONS & Records Commission

1

PHS OHRAB Final Report Expenses Page 2 - Appendix 4				
Supplies		Grant Funds	Matching Funds	
(Qty 5) Archival pencils		\$19.55		
(Qty 3) Archival envolopes		\$67.18		
(Qty 2) Standard Avery labels		\$11.49		
(Qty 8) Gaylord archival boxes		\$165.90		
(Qty 1) Disposable cotton gloves		\$13.59		
(Qty 5) SanDisk 128GB USB Drive, for Excel backup		\$106.85		
(Qty 4) Acid Free Photo pages		\$123.74		
(Qty 12) Tab Dividers		\$44.38		
Shipping and Processing		\$117.82		
	Total	\$670.50		

Mail - Debbie Gilbert - Outlook

PHS Archival OHRAB Grant Final Report Receipts

Confirmation for Order #27343012

Appendix 5 - page 1

Gaylord Archival <orderconfirmations@gaylord.com>

Wed 9/6/2023 3:54 PM

To:d2gilbert@hotmail.com <d2gilbert@hotmail.com>

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NOTE: Please note that due to overwhelming demand and supply chain issues, **your order may be delayed**. For order status and tracking information, sign into **<u>Gaylord.com</u>** and view your order history. If you have any questions, **contact us** <u>here</u>.

Hello Debora,

Here are the details for Order #27343012 that you placed on 09/06/2023:

PO Number:

Item# F9113 <i>Estimated ship date</i>	File Folders	ssic 3rd Cut Tab Letter Size	Quantity 2	Price \$43.13	Total Price \$86.26
HF9111	- Archival Har Pkg 25	nging Letter Size File Folders	2	\$36.12	\$72.24
In Stock					
EFSB1210KD	- Gaylord Blue 1/4Wx12Lx5	e EFlute Shallow Lid Box 10 5'H	2	\$18.06	\$36.12
***EFSB1210KDT	Box Top For	EFSB1210KD	2	\$.00	\$.00
***EFSB1210KDB		For EFSB1210KD	2	\$.00	\$.00
Order Summary		Billing Address	Shipping	g Address	
Order Number:	27343012	Debora Gilbert	Debora	Gilbert	
Order Subtotal:	\$194.62	Poland Historical Society	Poland I	Historical Society	
Tax:	\$0.00	7526 N Lima Rd	7526 N	Lima Rd	
Shipping & Processing:	\$41.60	Poland, OH 44514	Okay To	Leave On Porch	
	236.22 USD	United States	Poland,	OH 44514	
			United S	States	



Thank you Debbie!

Your order number is 146044

An email will be sent containing information about your purchase. If you have any questions about your purchase, email us at info@bindertek.com or call us at 800-456-3453.

Order Summary	/	
80 Items	80 x One-Touch Classic 3-Ring Binder, 3" Spine ^{Color Black}	\$1,360.00
Subtotal Shipping Tax		\$1,360.00 \$204.00 \$0.00
Total (USD)	\$	1,564.00



147 Old Amherst Rd. Belchertown, MA 01007 413-256-3200 info@bindertek.com

Bill To

VISA

Debbie Gilbert 7526 North Lima Rd

Payment Method

Youngstown OH 44514 United States

Check #

Appendix 5 - page 3 Invoice CS27174 11/16/2023

TOTAL

\$266.32

Shipping Method UPS Ground®

Quantity	Item	Options	Rate	Amount
15	3XSLN Black One-Touch Classic 3-Ring Binder, 1" Spine		\$16.00	\$240.00

Subtotal	\$240.00
Discounts	
Shipping Total	\$26.32
Tax Total (%)	\$0.00
Total	\$266.32

Your Print File Archival Storage order has been received!

Appendix 5 - page 4

Print File Archival Storage <support@printfile.com> Thu 11/2/2023 12:06 PM To:d2gilbert@hotmail.com <d2gilbert@hotmail.com>

1 attachments (222 KB) invoice-133837.pdf;



Thank you for your order

Hi Debora,

Just to let you know — we've received your order #133837, and it is now being processed:

[Order #133837] (November 2, 2023)

Product	Quantity	Price
57-4P* Photo Pages (100 pack)	1	\$43.40
46-6P* Photo Pages (100 pack)	1	\$43.40
35-10P Photo Pages (25 pack)	1	\$12.05

https://outlook.live.com/mail/0/inbox/id/AQMkADAwATYwMAItOWEwNi05NzM5LTAwAi0wMAoARgAAA6exu5hWjt1Kv1%2FV9stHE9cHANPL1ebqMu... 1/

Mail - Debbie Gilbert - Outlook

Appendix 5 - page 5

Product	Quantity	Price
33-12P Photo Pages (25 pack)	1	\$12.05
Subtotal:		\$110.90
Shipping:		\$12.84 via USPS Ground Advantage (3-5+ Days)
Tax:		\$0.00
Payment method:		Credit Card
Total:		\$123.74
Note:		Phone order- KDS

Billing address

Shipping address

Debora Gilbert Poland Historical Society 7526 North Lima Road Poland, OH 44514 <u>330-757-2975</u> <u>d2gilbert@hotmail.com</u> Debora Gilbert Poland Historical Society 7526 North Lima Road Poland, OH 44514 <u>330-757-2975</u>

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Gaylord Archival

PO Box 4901 Syracuse, New York 13221-4901 Phone 800-448-6160 Fax 800-272-3412

Federal ID # 57-1164294 CREDIT CARD RECEIPT

Order Date	07/24/2023	Order No 27	329523	Inv.# 2826065	
	Shipping Custo	mer		Billing Customer	
Account No. Name Address	DEBORA GILB	ORICAL SOCIETY	Account No. Name Address	1066615 POLAND HISTORY POLAND HISTORICAL SOCIETY PO BOX 5052	
	Poland, OH 44	1514		Poland, OH 44514	
Phone	330-757-2975	i	Phone	330-536-6877	

INVOICE NUMBER 2826065 HAS BEEN PAID WITH VISA ENDING IN 8790 - AMOUNT \$420.36

Qty	Description	Unit Price	TOTAL
6	BESFB17113 DuraShield Shallow Lid Box Blue-Grey	\$21.63	\$129.78
2	11 1/2Wx17 1/2Lx3 1/2"H AP 80 lb. Text Print Envelopes Pkg 25	\$13.43	\$26.86
1	PB57S 80lb Buff Negative Print Envelopes 5 3/8W x 7 3/8H Pkg 100	\$40.32	\$40.32
4	57111A All-Stabilo Pencil Black	\$3.91	\$15.64
1	57110B All-Stabilo Pencil White	\$3.91	\$3.91
2	HF9111 Archival Hanging Letter Size File Folders Pkg 25	\$36.12	\$72.24
1	71200 George Glove Company Disposable Cotton Gloves 12 Pairs	\$13.59	\$13.59
1	F9113 Gaylord Classic 3rd Cut Tab Letter Size File Folders Pkg 100	\$42.49	\$42.49
***	Thank you for your order		
		Sub Total	\$344.83
INVO	ICE NUMBER 2826065 HAS BEEN PAID WITH VISA ENDING	Shipping	\$75.53
	IN 8790 – AMOUNT \$420.36	Tax	\$0.00
		TOTAL	\$420.36

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CHARLES AND DEBBIE GILBERT 70****208

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SALE 6101-1-8	635-10494	184-23.10.1
SHLE 574978 DIV,OD,8ST,XW. 5 @ 3.49 You Pay Subtotal: Local Sales and Use T Total: Cash:		.45 17.45 SS 17.45 <u>18.76</u> 20.01
CHANGE :		(1.25)

CHARLES AND DEBBIE GILBERT 70****208



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Appendix 5 - page 7
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