Project Summary:

Kinsman Free Public Library (KFPL) is an independent public library located in Kinsman Township serving the people of the Joseph Badger School District and neighboring areas. The mission of KFPL is to serve as the community’s paramount source for connecting people to information, education and recreation. The Local History Room, located on the lower level of the library, helps to fulfill the library’s mission by preserving, providing access to, and educating the community through curated objects and archival materials specifically pertaining to Kinsman and its people. KFPL is dedicated to providing programs and services designed to engage, enrich and enlighten.

The Kinsman Historical Collection of local history objects and archival materials is stored and displayed in the Local History Room and managed by KFPL staff. It includes original records concerning Kinsman schools, businesses, government, families, agriculture, and organizations. Formats include paper archives, photographs, film, glass plate negatives, objects, and textiles. The collection contains materials produced mainly in the 19th and 20th centuries. The Kinsman Historical Collection is the premier source of information on the area. Kinsman is a rural community that was home to a number of prominent figures such as criminal defense lawyer Clarence Darrow, Ernest Lyman Scott, an early contributor in the development of insulin, major league umpire William McKinley, in addition to notable founding members of the township. On a weekly basis the library receives reference requests pertaining to local history. By digitizing our collection we will be able to assist researchers from across the country.
Records Addressed:

The project focused on the archival collection. Before the beginning of this grant we had sorted and started digitizing the photograph collection. For this grant project we needed to do a full sort for archival materials, then organize by topic and store in archival quality boxes. After an initial sort we discovered the archival collection was home to a valuable wealth of local history journals, photos, and letters. One such example is a collection of letters written by a local family, the Parkers. From the War of 1812 to the end of the 19th century, their letters include descriptions of community events like typhoid outbreaks, the ill-fated Clinton Air Line railroad, the Gold Rush, as well as personal struggles with alcoholism, domestic abuse, and illness. The letters give an honest and unique account of life from 150 years ago and provide a lens to view nationally significant events as they were experienced in Kinsman. The letters are showcased in a book by a local author, Emily Webster Love, who visited the Local History Room during the research process and helped staff identify the research value of these letters. Giving these letters proper storage and eventually digitizing and transcribing was a focus of this project to meet the expected increase in public interest. In addition to letters, we found a plethora of local newspapers, programs, and general ephemera from Kinsman and the surrounding townships. Examples of boxes we inventoried were Business, Churches, Clubs and Organizations, Correspondence, Military and Schools.

Sorting of the Parker Family letters. The local history book published about the collection is shown above.
Catalog Entries:
All of the digitized Kinsman Historical Collection records are available through CatalogIt. This site is currently accessible to the public and a page on the KFPL site with a link to the collection was created at the start of this project to create an additional gateway. The archival collection of 876 items is available for viewing by using the link: https://hub.catalogit.app/4911.

Project Objectives:
Our goal at the completion of the project was to have the archives sorted and placed into labeled archival storage. 200 entries will be added to the KFPL CatalogIt digital collection. 50% of all paper archives will be inventoried and ready for digitization. This is in addition to the added result of more awareness for the collection. We have met these goals as of December 2023. All archival items have been boxed, we ended up with roughly 18 legal size flip top boxes and 2 oversize boxes. 233 new digitized entries were added to the CatalogIt database. Finally, 11 boxes were inventoried and prepped for digitization including all 218 of the Parker Family Letters. We are pleased with the progress we made this past year that could not have been accomplished without this grant funding. Without the boxes and shelving purchased, we would have been stuck with lots of messy piles and post-its.
Project Impact:

Before this grant project, we honestly did not know what we had in the collection. It was sadly neglected for a couple decades without any usable records. Nothing was organized or labeled. Now that we have sorted and stored the archival collection we will be able to speed the process of finding materials for reference requests. We have seen an increase of historical reference requests in 2023 and expect an increase in 2024 as well. This grant has especially increased the Library Board of Trustees awareness and support of our project. We are also collaborating more closely with the Kinsman Historical Society now, and hope to bridge a relationship moving forward in the sharing of local knowledge. Another benefit of an organized and inventoried collection is we will be able to expedite the intake of new historical donations. We average about one new donation each month, and now we have a process in place that helps to make this a smooth transaction. During the project we opted to close the historical room, it was during this time ironically, when we had an increase in requests for visitation. We believe that the commotion and action going on provided a spike in interest. We anticipate an additional spike in interest in local history and genealogy during the coming America250 celebration. The Kinsman Historical Collection will be organized and ready to accommodate this demand.

Future Initiatives:

In 2021, KFPL was awarded a grant through the Trumbull County Historical Society (TCHS) to purchase initial archive equipment and subscription to CatalogIt services. After completion of the initial TCHS grant in 2022, KFPL staff continued working with an Ohio History Service Corps (OHSC) member to sort materials with the intent of providing archival storage for the entire collection. What we required from OHRAB was the funding to have proper archival storage and processing materials. We know this is an ongoing project that will take years to accomplish, but with our determination to emphasize the importance of our small town's rich history to our community and beyond, we will succeed.

We will continue to upload our archival collection on a monthly basis. We have decided to postpone the Open House we had predicted in our original timeline until the spring to avoid the cold and wintry weather. Other future plans to build upon the success of this grant include library programming utilizing collections, continued programming and research collaboration with TCHS, developing new exhibits, expanding our online collection, and developing a volunteer program to aid in transcriptions and future cataloging of materials.

Project Expenses:

Once we received the grant funding we placed an order with Gaylord Archival for archival boxes, folders, and processing supplies and an order with ULINE for a shelving unit. Due to unforeseen discounts, we spent $19.44 at Amazon on processing materials that were not outlined in our initial itemized supply list. These additions were not archival quality, but were used to store our processing supplies and help temporarily label during our large sort. All funds have been spent and all orders have been received as of December 31, 2023. Please find the updated itemized supply list below. Appropriation Payment Register and invoices will be attached separately.
Amended Itemized List:

Itemized list of supplies and materials purchased. All items are purchased from Gaylord Archival unless otherwise noted and sourced from ULINE and Amazon.

<table>
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<tr>
<th>Item Name</th>
<th>Item Description</th>
<th>Unit Cost</th>
<th>Qty.</th>
<th>Total Cost</th>
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<td>$18.67</td>
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<td>$4.89</td>
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<td>Gaylord Archival® Classic Third-Cut Tab Folders</td>
<td>Letter Size File Folders (100-Pack)</td>
<td>$53.11</td>
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<td></td>
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Besides a small amount of $12.26 from local funds spent on supplies, the vast majority of our cash match came from staff and volunteer time. From May 3, 2032 through December 28, 2023 there have been a total of 199 hours of staff and volunteer time split between Nicole Straub, KFPL Reference & Adult Services Librarian, Angela Shaffer, KFPL Library Aide, Jessica Baloun, Americorps Member, and Sofia Biegeleisen, Americorps Member.

Originally the local match was using the staff time of Straub and the volunteer time of Baloun, but the Director of KFPL recognized the importance of our project, and additionally assigned Shaffer to participate bimonthly. In addition, TCHS secured another Americorps Member to volunteer, Biegeleisen, starting in September of the grant period. Due to the additional staff time from Shaffer and volunteer time from Biegeleisen, our ending cash match is significantly higher than originally estimated. Initially, we had planned for 164 hours totaling $3,448.80, but the additional hours and wages resulted in 199 hours totaling $4,011.54. The matching funds equal $4,023.80 plus the grant funds of $2,429.00 bring the total project budget to $6,452.80. We are proud of the time put into this project and that it is well above the one-to-one match required. A staff and volunteer time log used to track our work in the historical room can be found by clicking this link… [Time Log.pdf](#)
Project Publicity:

At the start of the project we had wonderful coverage of the project from the local paper and online. This month, January 2024, we will be submitting a project completion press release to the local paper Warren Tribune Chronicle, TCHS for addition in their next newsletter, and posting on KFPL’s social media accounts. Find examples of publicity below.

KFPL Press Release at Completion:

Kinsman Free Public Library (KFPL) was chosen as a 2023 Regrant Recipient from the Ohio Historical Records Advisory Board (OHRAB). The grant was made possible by the National Historical Publications and Records Commission (NHPRC), an arm of the National Archives and Records Administration (NARA), through their State Board Programming Grants. Our project, Inventory, Storage and Digitization of the Kinsman Historical Archival Collection, was awarded $2,429 in order to inventory, rehouse and digitize the collection, including the records pertaining to local families, churches, schools and railroads.

As of December 28, 2023 KFPL has successfully met our specific goals for the Kinsman Historical Collection during this grant period. All archival items have been sorted, organized and boxed. 233 new digitized entries were added to the CatalogIt database. This brings our total to 876 digital database entries that are viewable to anyone online through CatalogIt. Finally, over 50% of the collection was inventoried and prepped for digitization including all of the Parker Family Letters, a collection from one of Kinsman's founding families. We are pleased with the progress we made this past year that could not have been accomplished without this grant funding.

Now that the archival collection has been sorted and stored we will be able to speed the process of finding materials for reference requests. KFPL has seen an increase of historical reference requests in 2023 and expects an increase in 2024 as well. We anticipate an additional spike of interest in local history and genealogy during the upcoming America250 commemoration. We look forward to participating in this celebration in 2026, especially on a county and local level.

The staff at KFPL are aware that this is an ongoing project that will take years to accomplish, but with our dedication to emphasizing the importance of our small town's rich history, we are determined to succeed. Future plans to build upon the success of this grant include library programming utilizing the collection, continued programming and research collaboration with TCHS, developing new exhibits, expanding our online collection, and developing a volunteer program to aid in transcriptions and future cataloging of materials.

To receive more information about this project email reference@kinsmanlibrary.org. Visit hub.catalogit.app/4911 to explore the collection.

Supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.
KFPL Facebook Post 1/19/2024:
https://www.facebook.com/kinsmanlibrary.org/posts/725182169616128?ref=embed_post

Kinsman Free Public Library
January 19 at 4:25 PM ·

Kinsman Historical Collection Update...

Kinsman Free Public Library (KFPL) was chosen as a 2023 Regrant Recipient from the Ohio Historical Records Advisory Board (OHRAB). The grant was made possible by the National Historical Publications and Records Commission (NHPRC), an arm of the National Archives and Records Administration (NARA), through their State Board Programming Grants. Our project, Inventory, Storage and Digitization of the Kinsman Historical Archival Collection... See more

See insights and ads

Boost post

Like Comment Share

View more comments

Karen Ellwood-Shuttleworth
Congratulations staff!!
1w Like Reply Hide
2023: HIGHLIGHTS

“To be yourself in a world that is constantly trying to make you something else is the greatest accomplishment.” – Ralph Waldo Emerson

COMMUNITY CALENDAR:
Community Calendar is an all in one, program planning, patron registration, annual survey, and board reporting program rolled into an easy to use dashboard. This is a time saving tool that allows us to enter library programs in one place, where patrons can see and register for upcoming programs, and receive reminders. Afterwards, the attendance can be tracked, and board and state reports are automatically generated. Community Calendar has been a great addition for us and a huge improvement for online program registration.

PATRON POINT MESSAGING:
Patron Point allows the library to focus and target library messaging on upcoming programs and events thru email in a newsletter format. This fully featured marketing platform is built to attract, engage, inform and connect with our patron’s, while also reaching out to users who’s card has expired or was lost as a way to entice them back.

THE KINSMAN HISTORICAL COLLECTION
KFPL was chosen as a 2023 Regrant Recipient from the Ohio Historical Records Advisory Board (OHRAB). Our project, Inventory, Storage and Digitization of the Kinsman Historical Archival Collection, was awarded $2,429 in order to inventory, rehouse and digitize the collection. As of December 28, 2023 KFPL has successfully met our specific goals for the Kinsman Historical Collection during this grant period. All archival items have been sorted, organized and boxed. 233 new digitized entries were added to the Catalogit database. This brings our total to 876 digital database entries that are viewable to anyone online through Catalogit. Finally, over 50% of the collection was inventoried and prepped for digitization including all of the Parker Family Letters, a collection from one of Kinsman’s founding families. We are pleased with the progress we made this past year, and look forward to continuing the project!

Supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.
Kinsman Library earns grant to digitize historic collection KINSMAN — The Kinsman Free Public Library will be awarded $2,429 to inventory, rehouse and digitize the library's historical collection that includes records pertaining to local families, churches, schools and railroads. Nicole Straub, reference and adult services librarian, said the project is called “Inventory, Storage and Digitization of the Kinsman Historical Archival Collection.” The library was a 2023 recipient of the award from the Ohio Historical Records Advisory Board and funded by the National Historical Publications and Records Commission, which is an arm of the National Archives and Records Administration, through state programming grants. Library officials said the Kinsman historical collection and archival materials are stored and displayed in the library’s local history room. Kinsman is a rural northeastern Trumbull County community that was home to a number of prominent figures such as Clarence Darrow, a criminal defense lawyer, and Ernest Lyman Scott, an early contributor in the development of insulin. Straub said the collection includes original records concerning Kinsman schools, businesses, government, families, agriculture and organizations. Formats include paper archives, photographs, film, glass plate negatives objects and textiles. Straub said the collection contains materials produced mainly in the 18th and 20th centuries. She said for the past couple decades, the collection had been virtually untouched because of lack of staff time and resources. In 2021, the library was awarded a grant through the Trumbull County Historical Society to purchase initial archive equipment and subscription to CatalogIt services. She said CatalogIt is a searchable online database that allows the library to make the collection accessible to users across the country. Straub said over 12 months, the library staff and a member of the Ohio History Service Corps inventoried the majority of the photograph collection and uploaded more than 500 entries of photographs onto Cataloglt. She said after the completion of the initial TCHS grant in 2022, library staff continued working with an OHSC member to sort materials with the intent of providing archival storage for the entire collection. Officials said with the assistance of the OHRAB grant, the library will be able to continue the momentum that has been established. Straub said the archival collection will be able to be digitized in order to preserve the materials and make them accessible for future generations. She expects the project to be completed in December. Officials said 200 entries will be added to the library CatalogIt digital collection and 50 percent of the paper archives will be inventoried and ready for digitization. To see the collection, visit hub.catalogit.app/4911.
KFPL Award Press Release:

Kinsman Free Public Library (KFPL) is a 2023 Regrant Recipient, from the Ohio Historical Records Advisory Board (OHRAB) and funded by the National Historical Publications and Records Commission (NHPRC), an arm of the National Archives and Records Administration (NARA) through their State Board Programming Grants. Our project, Inventory, Storage and Digitization of the Kinsman Historical Archival Collection, will be awarded $2,429 in order to inventory, rehouse and digitize the collection, including the records pertaining to local families, churches, schools and railroads.

The Kinsman Historical Collection of local history objects and archival materials is stored and displayed in the Local History Room at KFPL. Kinsman is a rural community that was home to a number of prominent figures such as criminal defense lawyer Clarence Darrow, Ernest Lyman Scott, an early contributor in the development of insulin, major league umpire William McKinley, in addition to notable founding members of the township. The Kinsman Historical Collection includes original records concerning Kinsman schools, businesses, government, families, agriculture, and organizations. Formats include paper archives, photographs, film, glass plate negatives, objects, and textiles. The collection contains materials produced mainly in the 19th and 20th centuries.

For the past couple decades the collection has been virtually untouched due to lack of staff time and resources. With only a sparse and incomplete inventory to consult, we are basically starting from the very beginning when it comes to organization and accessioning. In 2021, KFPL was awarded a grant through the Trumbull County Historical Society (TCHS) to purchase initial archive equipment and subscription to CatalogIt services. CatalogIt is a searchable online database which allows us to make our collection accessible to users across the country. Over 12 months, KFPL staff and a member of Ohio History Service Corps (OHSC) successfully inventoried the majority of the photograph collection and uploaded over 500 entries of photographs onto CatalogIt. After completion of the initial TCHS grant in 2022, KFPL staff continued working with an OHSC member to sort materials with the intent of providing archival storage for the entire collection.

With the generous assistance of the OHRAB grant, KFPL will be able to continue the momentum we have established. We will be able to prepare materials for storage, inventory, properly store, and digitize the archival collection in order to preserve the materials and make them accessible for generations to come. At completion of this project in December 2023, the archives will be sorted and placed into labeled archival storage. 200 entries will be added to the KFPL CatalogIt digital collection. 50% of all paper archives will be inventoried and ready for digitization. This is in addition to the added result of more awareness for the collection.

To receive more information about this project email reference@kinsmanlibrary.org.

Visit hub.catalogit.app/4911 to explore the collection.

Supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.
CatalogIt Social Media: https://www.facebook.com/catalogit

Congratulations to our client, the Kinsman Free Public Library, for securing a grant to digitize their remarkable historic collection! Read on to learn more about their groundbreaking digitization efforts.

TRIBTODAY.COM
Kinsman Library earns grant to digitize historic collection
KINSMAN — The Kinsman Free Public Library will be awarded $2,499 to inventory, rehouse an...
The Kinsman Historical Collection of local history objects and archival materials is stored and displayed in the Local History Room at KFPL. KFPL is a 2023 Regrant Recipient, from the Ohio Historical Records Advisory Board. Our project, “Inventory, Storage and Digitization of the Kinsman Historical Archival Collection”, was awarded $2,429 in order to inventory, rehouse and digitize the collection onto Catalogit. Access to the Historical Room is restricted during this process, thank you for your understanding. More entries are getting added to the database every month. Use the link below to check it out!

VISIT HUB.CATALOGIT.APP/4911 TO EXPLORE THE COLLECTION

Meet the Author: EMILY WEBSTER LOVE

Saturday, September 9 at 11:00 a.m.

Meet the local author of “The Parkers of Locust Hill: Connecticut Yankees on the Ohio Frontier”, one of the founding families of Kinsman. Books will be available for purchase and signing. Registration requested.

Fall BOOK SALE

We will NOT be accepting any book donations for the sale.

Saturday, November 4
9 a.m. to 1:00 p.m.

Monday, November 6
9:00 a.m. to 5:00 p.m.

Tuesday, November 7 (books are half-price)
10:00 a.m. to 6:00 p.m.

Wednesday, November 8 (books are half-price)
9:00 a.m. to 5:00 p.m.

Thursday, November 9 (all books are free)
10:00 a.m. to 6:00 p.m.

LIBRARY HOURS

Monday, Wednesday & Friday
9:00 a.m. to 5:00 p.m.

Tuesday & Thursday
10:00 a.m. to 6:00 p.m.

Saturday
9:00 a.m. to 1:00 p.m.

Sunday: CLOSED

CREATIVE STUDIO:

Thursday from 2:00 p.m. - 5:00 p.m.
by appointment only

Join Technology Trainer, Danielle Dean, in the studio to explore technology with new projects every month.
(330) 876-2461 x 2751 or 2758

- September’s Project: Resin Bookmarks
- October’s Project: Vinyl Shirt decals
- November’s Project: Glass Etching
- December’s Project: Glass Etching

TECHNOLOGY HELP SESSIONS:

Tuesdays from 2:00 p.m. - 5:00 p.m.
by appointment only

Need assistance with your smartphone, tablet, or laptop? Don’t worry, we’ve got you covered! Schedule an appointment with our Technology Educator today!
(330) 876-2461 x 2751 or 2758

GAMING PROGRAMS

Registration is required.

MARIO KART FREE PLAY:

Date: Tuesday, October 3
Time: 4:00 p.m. to 5:30 p.m.
Target Ages: 8 to 14

Rev up your engines to play a few friendly games of Mario Kart, enjoy a snack and a related craft! This is not a tournament; all players will receive a small prize.

MARIO KART TOURNAMENT:

Date: Thursday, November 2
Time: 4:00 p.m. to 5:30 p.m.
Target Ages: 8 to 14

Join us for a friendly Mario Kart Tournament on the Nintendo Switch. Who will be crowned Mario Kart Champion? Prizes, snacks, and fun all together! All skill levels are welcome and encouraged to participate.

HOLIDAY CLOSINGS

Labor Day:
Monday, September 4

Columbus Day:
Monday, October 9

Thanksgiving:
Thursday, November 23

Christmas:
Saturday, December 23

Monday, December 25

Tuesday, December 26

New Year:
Saturday, December 30

REACH US

6420 Church Street
Kinsman, OH 44428
www.kinsmanlibrary.org

LIBRARY DIRECTORY

(330) 876-2461

Director, Cheryl Slater x 2753
Circulation Desk x 2751
Reference Desk x 2752
Children’s Room x 2756
Media & Teen Dept. x 2755
Technology Trainer x 2758
Accomplishments

Kinsman Free Public Library

History Room Awarded Grant Funding

Kinsman Free Public Library (KFPL) is a 2023 Regrant Recipient, from the Ohio Historical Records Advisory Board (OHRAD) and funded by the National Historical Publications and Records Commission (NHPRC), an arm of the National Archives and Records Administration (NARA) through their State Board Programming Grants. Our project, Inventory, Storage and Digitization of the Kinsman Historical Archival Collection, will be awarded $2,429 in order to inventory, rehouse and digitize the collection, including the records pertaining to local families, churches, schools and railroads.

Read more about the project through the link https://tinyurl.com/js5ndky3
Accomplishments

Kinsman Free Public Library
Book Published on Parker Letters

A brand new local history book "The Parkers of Locust Hill: Connecticut Yankees on the Ohio Frontier" is now available! Arriving in 1816, the patriarch Deacon Lovel Parker moved his family to join other hard-working settlers in the process of carving a town out of the wilderness.

Author Emily Webster Love utilized letters found in the KFPL History Room to make this book happen.

Copies will be available for purchase at Peter Allen Inn & Event Center in Kinsman!

Read more about the project through the link https://tinyurl.com/wcmIaa34