

Ohio Historical Records Advisory Board Regrant 2023
Lakeside Heritage Society Interim Report

Project: Continuing the Digitization of Lakeside Chautauqua's Annual Programs and Bulletins

The nature and purpose of this project is to increase public access to the Lakeside Annual Programs and Bulletins Collections by continuing to build upon the digital content available in our online collections database. Project funds are being used towards completing the digitization of each collection by having annual programs from 1966 – 2023 and bulletins from 1966 - 1988 scanned for incorporation into our publicly accessible online database. An individual catalog record for each program and bulletin will be created and linked with their corresponding finding-aids for public view.

Annual Programs and Bulletins were given to the Bowling Green State University's Center for Archival Collections Preservation Lab in May of 2023 for scanning, film transfer and OCR services. Approximately 700 images have been created, accounting for \$345 of the \$520 budgeted for scanning services. The remaining images are on schedule to be scanned during the month of October.

As part of Lakeside Heritage Society's cash match Archivist Kaysie Harrington has spent approximately five hours at a rate of \$24/hour preparing and transferring documents for scanning, for a total of \$120 matching funds accumulated by the time of this report.

The LHS digitization project is on track to be completed by December 31st, with the majority of the LHS cash match being provided by volunteer and staff time that will be spent adding the digital scans to our online collections database and creating catalog records for each annual program and bulletin.

This digitization project was announced to the Lakeside community and membership at the LHS annual meeting in August. After the digital scans are returned to LHS, promotion is planned through social media posts and links to the new catalog records in our online database. The grant will also be promoted in the Lakeside Heritage Society's October newsletter to membership.

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