

## **Canal Fulton Public Library OHRAB Grant Interim Report**

### **Summary of the Project**

The Canal Fulton Public Library received an OHRAB Regrant to hire a consultant to advise us on the implantation of archival best practices through an assessment of the library's local history/genealogy program and to develop a phased strategic growth plan to preserve, organize, access, and promote the collections for use by the public. The plan also included a development strategy for partnering with the Canal Fulton Heritage Society, whose collections are similar in scope, mission, and vision, to share resources and amplify their impact on a local and regional level. The library will match the \$2,500 grant 1 to 1 for a total cost of \$5,000.

### **Level of Completion**

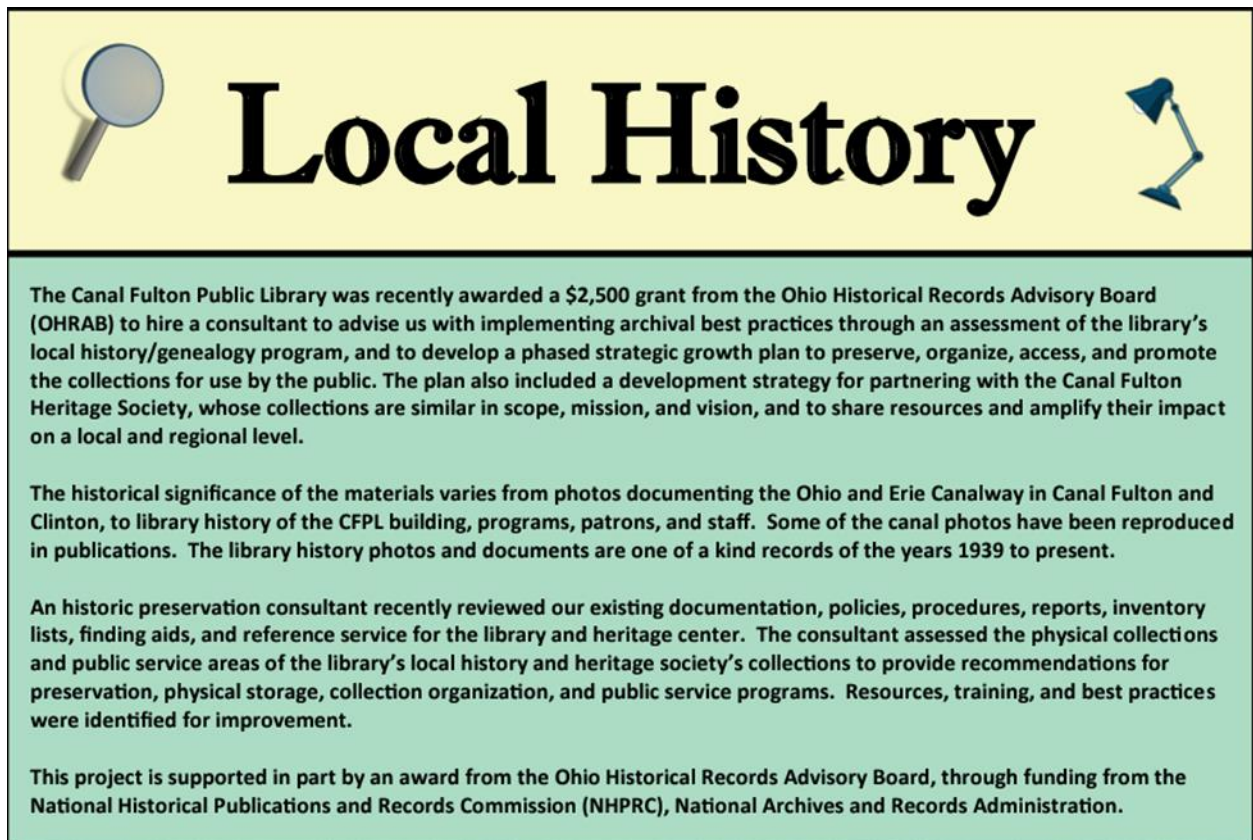
Consultant Katy Klettlinger from Lyrasis was hired and came to Canal Fulton on June 8<sup>th</sup>, 2023, and spent a full work day with David Brown (retiring library director), Cathy Morgan (new library director), and Rob Hodges (local history librarian). During this time, she toured the library and reviewed the local history program. She also toured the Canal Fulton Heritage Society (located within the historic Blank House), the Heritage House Museum, and the historic Oberlin House. In addition, she met with Dennis Thornton, a trustee of the Canal Fulton Heritage Society, and Ed Shuman, President of the Canal Fulton Heritage Society. On June 26<sup>th</sup>, she emailed her 19-page report to David, Cathy, and Rob for review. Within her report, she advised us on the implementation of archival best practices, assessed our current program, and provided a development strategy for partnering with the Canal Fulton Heritage Society, thereby fulfilling all of the goals of the project. We reviewed her report, and purchased and received supplies that she recommended for our program with the remaining budget. We are therefore at 100% completion for this project.

### **Supplies/Budget**

The majority of the cost for this project provided for the payments to Lyrasis. A payment of \$900 was made to Lyrasis for Phase 1 of the consulting project. A payment of \$1,800 was made to Lyrasis for Phase 2 of the consulting project. A payment of \$1,800 was then made to Lyrasis for Phase 3 of the consulting project. Consultant travel expenses in the amount of \$159.29 were also paid. Finally, \$598.83 was spent by the library for archival supplies. (It was recommended in Katy's report that any additional funds available from the current OHRAB be used to purchase supplies.) The total spent on this project was \$5,258.12, representing more than 100% of the money being spent.

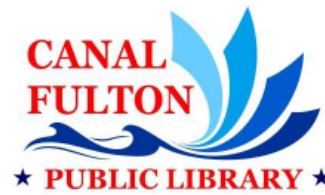
## **Publicity**

The Canal Fulton Public Library sent out a press release at the end of May detailing the OHRAB grant award. A copy of the press release is included in this report. In addition, the text of the press release was used for an article in our library newsletter for the month of July. This newsletter is circulated in both hard-copy form, and electronically via our website and email list. A screenshot of the newsletter page is included below.



**Newsletter article from July 2023**

# NEWS RELEASE



154 E. Market St.  
Canal Fulton, OH 44224  
330-854-4148

[www.canalfultonlibrary.org](http://www.canalfultonlibrary.org)

Date: May 31, 2023  
Contact: David Brown  
Contact Information: (330) 854-4148  
[david@canalfultonlibrary.org](mailto:david@canalfultonlibrary.org)

## Canal Fulton Public Library Awarded Archives Grant

(Canal Fulton) The Canal Fulton Public Library (CFPL) has been awarded a \$2,500 grant from the Ohio Historical Records Advisory Board (OHRAB) to hire a consultant to advise us with implementing archival best practices through an assessment of the library's local history/genealogy program, and to develop a phased strategic growth plan to preserve, organize, access, and promote the collections for use by the public. The plan will also include a development strategy for partnering with the Canal Fulton Heritage Society, whose collections are similar in scope, mission, and vision, and to share resources and amplify their impact on a local and regional level.

The historical significance of the materials varies from photos documenting the Ohio and Erie Canalway in Canal Fulton and Clinton, to library history of the CFPL building, programs, patrons, and staff. Some of the canal photos have been reproduced in

publications. The library history photos and documents are one of a kind records of the years 1939 to present.

An historic preservation consultant will review existing documentation, policies, procedures, reports, inventory lists, finding aids, and reference service for the library and heritage center. The consultant will assess the physical collections and public service areas of the library's local history and heritage society's collections to provide recommendations for preservation, physical storage, collection organization, and public service programs. Resources, training, and best practices will be identified for improvement.

The CFPL Strategic Planning Report 2022-2024, developed by Erin Kelsey at the State Library of Ohio, includes "Local History and Genealogy" as one of the five service areas that the library will address.

This project is supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.

The Canal Fulton Public Library is located at 154 Market St. East, Canal Fulton, Ohio.

For more information about the library or its programs, call 330-854-4148 or visit

[www.canalfultonlibrary.org](http://www.canalfultonlibrary.org)

# # #