

# OHIO HISTORICAL RECORDS ADVISORY BOARD MEETING

Minutes, January 27, 2023

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BOARD MEMBERS PRESENT: Tina Ratcliff, Stephen Badenhop, Tami Kelly, Meghan Hays, Virginia Dressler, Michelle Sweetser, Ernest Thode, Robin Heise, Patrice Hamiter, Lisa Smilnak, Chris Shaw, Fred Previts, Connie Conner

BOARD MEMBERS NOT PRESENT: Bill Modrow, Linda Swanson, Megan Wood

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## I. Welcome

Ratcliff called the meeting to order at 10 a.m.

## II. Consent Agenda

- a. Minutes of the October 28, 2022 meeting: Heise motioned to approve and seconded by Shaw. Minutes approved.
- b. Ohio Electronic Records Committee report: Previts provided an update on the committee's membership, including its officers for 2023 and new members. He also reported on the committee's *Remote Workplace* online training held in November.

## III. Strategic Discussion

- a. Election of OHRAB Chair and Vice-Chair: Kelly nominated Ratcliff for chair, seconded by Heise. All approved. Heise nominated Badenhop for Vice-Chair, seconded by Kelly. All approved.
- b. OHRAB Budget: Previts reported on the 2022 and 2023 budgets. He shared that there was \$3,116 not spent in the 2022 budget, most from the travel funds due to meeting online. Previts then gave an overview of the 2023 budget, which includes funding for the fellowship program this year.
- c. Committee and Organizational Updates: Ratcliff reported that she presented the Citizen Archivist Award to Sister Nancy Garson of the Dominican Sisters of Peace Archives and Dressler presented the Citizen Archivist Award to Carolyn Shaffer of the Trumbull County Records Center & Archives. There is one more Citizen Archivist Award to present (Flossie Hulsizer of the Clark County Historical Society). Ratcliff reported that the Archives and Special Collections of University Libraries at The University of Akron is the recipient of the 2022 Archives Achievement Award. She also shared that the Awards Committee is now accepting applications for 2023 professional development scholarships and will be giving History Day awards in April.

Badenhop gave an update on the Regrant Committee. Final reports for the 2022 projects are due January 31 and the announcement for 2023 applications will be on February 1. The application deadline is March 31 and the recipients will be announced April 25. This year the committee will again be reviewing draft applications.

Sweetser shared that the Advocacy Committee is working on a calendar of board announcements to coordinate promoting these events. She mentioned that Statehood Day will be March 2 at the Statehouse.

Heise reported on the 2023 Fellowship Program. She gave an overview of the project, including how it will be different this year in that it will focus on searching online resources.

**IV. New Business**

Ratcliff provided an overview of the 2021-2023 strategic plan in preparation for the April meeting when the 2024-2026 plan will be created. She also asked Previts if he could send the board examples of the strategic plans from other states.

As requested at the October 28, 2022 meeting, Previts shared a couple of examples of how other states are conducting outreach to underserved and under-documented communities.

**V. Closing:** Thode motioned to adjourn. Kelly seconded. All approved and the meeting concluded.