

OHRAB Final Grant

31 January 2022

Project: “Friends of the Boeckling” Organization, Preservation & Accessibility

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Summary

The Maritime Museum of Sandusky sought to catalog and properly store the archival documents related to the Friends of the Boeckling and its attempts to restore the steamboat *G.A. Boeckling* in the 1980s. These records had been donated to the Sandusky Area Maritime Association at its inception but had never been organized or added to the PastPerfect catalog. The OHRAB grant funds were used to purchase archival materials to properly store the records, taking them from haphazard piles in drawers to vertical files in folders, boxes, and sleeves. Our original estimate of 240 staff and volunteer hours was found to be insufficient, and extenuating circumstances such as volunteer illness and IT issues impacted the efficiency of work. Lack of identifying information has prevented the identification and labeling of photographs and negatives in the collection, instead, the community will be asked to help assist the museum in the identification of photo subjects, dates, and locations.

Since the organization and storage of the records, the collection contains 549 records in PastPerfect. This makes the Friends of the Boeckling, the most complete collection in currently in the museum’s catalog. The collections comprise 9.25 linear feet of records, in an improved and monitored archival environment. Working with our facilities manager, the temperature and humidity variance has been mitigated, creating a safer preservation environment. The finding aid concurrent with the redesign of the museum’s website is an ongoing effort, limited by museum budget and staff bandwidth. In summation, project goals were able to be partially achieved, and work on the project will continue.

Project Expenses

Archival File Folders (1 Box, 100 ct)	\$40.56
Photo Sleeves 4x6 (1 pack, 10 ct)	\$12.64
Photo Sleeves 5x7 (1 pack, 10 ct)	\$15.52
Photo Sleeves 9x11 (1 pack, 100 ct)	\$106.32
Photo negative cold storage kit	\$32.91
Acid Free Tissue pack	\$9.72
Interleaving paper (5 packs, 25 ct)	\$61.80
Postcard envelopes (1 pack, 100 ct)	\$13.92
Archival Polyester Paper Ephemera Envelopes (4 packs 10 count)	\$75.52
Micron Pens (3 packs, 3 ct)	\$25.68
Rare Book Preservation Kit (2)	\$41.30
Newspaper Preservation Kit	\$39.29
Prat Start Archival Print Protectors (5)	\$31.43
Oversize Document box	\$38.22
Aluminum Desiccant Canister (6)	\$79.14
Humidity indicator cards (6)	\$31.20
Lenovo ThinkPad	\$799.99
Prat Start Archival Print Protectors	\$139.98
Total	\$1595.14

In-Kind Matches:

210 Volunteer Hours (\$9.30/hour) \$1953.00

160 Staff Hours (\$9.30/hour) \$1488