

Dear Mr. Previts,

This is the Progress Report regarding the Digitization of the Ashville Area Heritage Society Library and Website Redesign Project.

- At this time, 8/29/2022, we have digitized 13,185 files, utilizing 27.1 gigabytes of cloud memory. That includes approximately 17 cubic feet of materials which have been digitized since the project began. That figure also includes approximately 13 cubic feet of materials that were digitized prior to the start of the project. We estimate this to be approximately 20% of our materials.
- Project expenses thus far include the following:
  - Geekom Mini PC IT8 Intel i5-8259U 16GB RAM, 512 GB Windows 11 Pro = \$449.99
  - Phillips 278EIA 27" frameless Monitor = \$249.99
  - WD 5TB Elements Portable External Harddrive = \$109.99
  - APC UPS 750 VA Line Battery Backup Uninterruptible Power Supply = \$115.99
  - Logitech MK345 Wireless Combo Full-size keyboard and mouse = \$39.99
  - 4K HDMI 6.6 foot cable = \$9.72
  - Display Port to DVI Cable 3 foot = \$12.26
  - Epson Perfection V600 Color Photo, Image, Film, Negative, Document Scanner = \$299.99
  - CZUR ET18Pro Professional Document Scanner = \$525.00
  - Asurion Protection Plans on each piece of equipment = prices varied.
- Volunteer (Matching) Time = Our volunteers have averaged 25 hours per week digitizing materials from their home equipment since the project began on May 1, 2022. This equates to 400 volunteer hours to-date.
- The project is not on track to be completed by December 31, 2022. We have encountered numerous obstacles along the way. In the beginning of the project period, we had trouble getting our UEI Number. We weren't able to deposit our grant funds into our bank account until June 13, 2022. While we waited, we began sorting our materials and determining what was to be digitized and what materials should be donated to the Pickaway County Genealogy Library. We donated approximately 120 cubic feet of library materials and documents to the PCGL. We converted our former library into an office specifically designated for the digitizing equipment. At our June 27th AAHS meeting, our trustees voted on what equipment to purchase. The orders were placed July 3. Some of the equipment arrived on July 6 & 8. The rest of the equipment arrived on July 18, 20, & 22. Because our annual

fundraising event (Ashville Food Truck & Community Festival) was scheduled for July 22 & 23, we were unable to start setting up the equipment right away. Once the equipment was set up, it was determined that we did not have adequate internet service through our WiFi router. We then had an electrician run CAT 5 cable from our router to the digitizing office in the back of our building. Once this was completed, it became apparent that our internet provider, Frontier, was inadequate as we do not have high speed internet with them. We are scheduled with Spectrum this Wednesday, 8/31/2022, to upgrade to high speed internet. In addition to those obstacles, we have approximately 120 cubic feet of materials, not including our collection of photographs, that still need to be digitized. We hope to have the project completed by January 31, 2023.

- We are also contracting with Nick Bruner of Blue Eagle Designs to redesign our website and include the searchable database of digitized materials.
- Attached to this email are screenshots of our social media publicity about the project.

Kind regards,  
Angela Welsh, President  
Ashville Area Heritage Society/Ohio's Small Town Museum  
34 Long Street  
Ashville, Ohio 43103