

## OHIO HISTORICAL RECORDS ADVISORY BOARD

Minutes: April 30, 2021

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BOARD MEMBERS PRESENT:	Fred Previts (ex officio), Connie Conner (ex officio), Stephen Badenhop, John Dewees, Robin Heise, Meghan Hays, Virginia Dressler, Tami Kelly, Bill Modrow, Tim Neal, Tina Ratcliff, Margaret Roulett, Michelle Sweetser and Ernest Thode.
BOARD MEMBERS NOT PRESENT:	Burt Logan (ex officio), Russ Pollitt
OHC STAFF PRESENT:	Todd Kleismit

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### I. **Welcome**

Ratcliff called the meeting to order.

### II. **Consent Agenda**

#### a. January 29, 2021 Minutes:

Badenhop motioned to approve and was seconded by Sweetser. Minutes approved.

#### b. Ohio Electronic Records Committee (OhioERC) Report:

There have been 650 registrants for the OhioERC's Social Media Online Training Module that was funded by OHRAB through the National Historical Publications and Records Commission (NHPRC). The OhioERC is also developing online training modules for email management funded by NHPRC through OHRAB. Collaboration with the OhioERC is part of OHRAB's strategic plan.

#### c. Ohio County Archivists and Records Managers Association (CARMA) Report:

CARMA held a virtual meeting April 9. Attendees received an update on two bills passed by the Ohio General Assembly which affect the statutes of limitations on contracts and on assaults against peace officers. The CARMA Record Retention Subcommittee is revising the suggested county-wide general records retention schedule.

### III. **Strategic Discussion**

- a. Ohio History Connection Update: Kleismit shared with the board that Statehood Day was held virtually on Zoom March 1. He also reported on the state operating budget. On February 1 the Governor made his recommendations for the state operating budget which included a modest increase for the Ohio History Connection as well as general support for tourism, arts and culture.

Kleismit mentioned that Sub. House Bill 444 was introduced in the Ohio General Assembly late last summer and passed in December. This bill provided changes in township law including the handling of abandoned cemeteries. The U.S. Semiquincentennial Commission was formed to celebrate the 250<sup>th</sup> anniversary of the United States. A state commission will be inserted into the state budget. Last week the Ohio Senate passed Senate Bill 31 to designate Poindexter Village as a state historic site.

- b. Membership Update: Board members introduced themselves to the two new members, John Dewees and Ernest Thode. Modrow moved to re-appoint Sweetser as an at-large appointee to the board, seconded by Heise. All approved.
- c. OHRAB Budget: Previts reported that the board received an extension on its 2020 operating grant from the NHPRC to offer three student fellowships this summer. The fellowships were to take place last summer but had to be postponed due to the pandemic.

Previts said that the 2021 re-grant funds are in the process of being distributed. Only one of the Ohio History Day Awards was awarded, leaving \$100 left over. There is also \$3000 remaining from board meeting budget line. It was decided to return to the topic during re-grant discussion.

- d. Committee and Organizational Updates:

Awards Committee and Professional Development: Ratcliff shared that the the Citizen Archivist award was mislabeled a second time. She also reported that the History Day Award was given for a project on Harriet Beecher Stowe. Four groups submitted applications, but only one was for a paper or website as OHRAB's rules specify. Kelly suggested that any project that can be submitted in advance for review by OHRAB should be included. Ratcliff will check with the History Day Coordinator, Samantha Rubino, about language that can be used. The discussion was tabled to gather more information from the History Day program.

Regrant Committee: Badenhop reported that regrant applications were reviewed on April 20. There were 26 applicants, almost twice the number of last year. Grant recipients have been notified and OHRAB mentors can contact them. He said that the regrant guidelines should be revised to emphasize that applicants must include their scanning specifications (such as dpi and format) and that the online component must be publicly accessible on the world wide web, not just internally. Dewees suggested listing consultants in the guidelines. Hays said we should encourage applicants to send in drafts. Heise suggested holding online workshops or an open house before the grants are due. Discussion followed on the Regrants and Advocacy committees working together to improve the quality of the applications as well as requesting more funding for regnants in next year's budget.

Advocacy Committee: Heise reported that they plan to post once a week, such as announcements, member biographies or past award winners. She asked board members to each invite five friends to like the OHRAB Facebook page and in the next two weeks to send her headshots and biographies to post.

Archival Fellowships: Heise shared that the application deadline is May 7.

#### **IV. New Business:**

Previts reported that the deadline for applying for the 2022 NHPRC grant is June 9. Board members discussed promoting the regrant opportunity to cemetery organizations to help preserve cemetery records. Hays made a motion to request \$30,000 in regrant funding for next year, seconded by Kelly. All approved.

The board discussed its upcoming meetings and whether they will be in-person or virtual. OHRAB will meet virtually in July and make a decision on the October meeting later.

#### **V. Closing**

Modrow motioned to adjourn. Hays seconded. All approved.