

BAY VILLAGE HISTORICAL SOCIETY INTERIM REPORT

As to the midterm report, we have, as of this writing, entered 215 documents into our PastPerfect system. We have scanned 190 documents, roughly 250 pages. These scans are being entered into the system at present. All items requested and approved in the grant have been purchased and received. We have begun placing the documents in the protective sleeves. Further, items of clothing have been sorted, cleaned, entered into Past Perfect and either placed in protective boxes or hung on appropriated hangers.

As you might expect, we encountered a number of hurdles as the project progressed.

1. Initially, we were prohibited by the City from entering the buildings where the documents were stored. This was a temporary delay which has now been resolved.
2. One employee has a compromised health condition and has asked that others respect her situation and not enter the building when she is pregnant. We, of course are acting in accordance with her wish. As her schedule varies from week to week, we must juggle our volunteer schedules.
3. The pandemic has severely reduced our corps of volunteers. We had anticipated a larger group volunteering. We are currently relying on two volunteers for the project.
4. Our webmaster has been ill and has only recently returned to duty. He has begun the process of marrying the scanned photos to the documents on line.

We have done limited publicity to date. It is our feeling that we want to get a larger sampling on line so that we may test it for "bugs" before we publicize it widely. There has been mention in local media and in our Newsletter but we will increase our publicity efforts as the project progresses.

We noted that Mr/ Davidson's email asks whether the project is on track to be completed by December 31, 2020. The 2020 Regrant Dates indicate as project completion date of January 31, 2021, with a final report date of February 7, 2001. We anticipate project completion, barring further delay, by January 31, 2021. If the final completion date is to be EOM December 2020, we will adjust our competition percentage accordingly and advise you.

Thank you again for your assistance, we feel this project will be a useful tool for future historians.

/s/

John J. Hanley
Recording Secretary
Bay Village Historical Society