OHRAB Interim Progress Report
“Digitizing Rare Published Resources from the
College of Mount St. Joseph and the Good Samaritan Hospital School of Nursing”
January 20, 2020

Institution: Sisters of Charity of Cincinnati Archives

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Summary of Project Activities and Accomplishments

This project has resulted in the creation of 1,887 grayscale images for three books outlining the history of Good Samaritan Hospital School of Nursing and yearbooks and newsletters from the College of Mount St. Joseph, totaling 33 individual item records in Ohio Memory digital repository. Visual examples of the final product of this project for both Good Samaritan Hospital books and College of Mount St. Joseph publications can be viewed in Appendices A and B.

The landing page for the entire collection in Ohio Memory can be accessed in the link below:

http://www.ohiomemory.org/cdm/landingpage/collection/p16007coll72

A direct link to the Good Samaritan Hospital School of Nursing books is available below:

https://ohiomemory.org/digital/collection/p16007coll72/search/searchterm/hospitals%2C%20religious%20%E2%80%93%20history/field/subjec/mode/exact/conn/and/order/title/ad/asc

A tailored link to the entire collection of the College of Mount St. Joseph yearbooks and newsletters in date order is provided below:

https://ohiomemory.org/digital/collection/p16007coll72/search/searchterm/women%20college%20students%20--%20united%20states%20--%20history/field/subjec/mode/exact/conn/and/order/date/ad/asc

Two other major accomplishments that have taken place in the span of the grant were the purchase of the Epson FastFoto scanner and the completion of major scanning projects from the Mount St. Joseph Academy and College of Mount St. Joseph collections. 90 individual records in Ohio memory were created for well over 400 separate photograph images scanned by our DePaul Cristo Rey High School work study students Jesmin Castanon, Korynn Whittle, Emily Ann Holloway, and Nadia Ellison. The images ranged from graduation portraits to scenes of classrooms and dormitory spaces utilized by the Academy through the years.
After examining the project narrative outlined in the original application, nearly every benchmark outlined was met in the time frame provided. The primary deviations stemmed from circumstances outside of the archivist’s control. The submission and review processes for sending the materials to A & L Imaging and reviewing the scans received back took much longer than originally anticipated. All of the issues identified in the review process were resolved by Nick Taylor, the liaison designated for the project, and the archivist was ready to begin the process of uploading the scans to Ohio Memory in late July. At that time, a workflow was established with our Ohio Memory collections coordinator, Kristen Newby and the scans were sent up to Columbus to be uploaded into the Ohio Memory system. However, the organization placed a moratorium on creating new content in the system until Mid-August due to some system restructuring. Therefore, this caused yet another delay in the process.

In contrast, the uploading and metadata creation process for the records took much less time and effort than originally anticipated. The team from Ohio Memory handled the initial record creation as well as the uploading process into ContentDM. The only outstanding item that needed to be completed by the archivist was the furnishing of metadata for each of the 33 item records created. All of the newsletters were processed through a robust OCR program, resulting in over 80% accuracy in the full text fields, which are keyword searchable. The 100th anniversary book from the Good Samaritan Hospital School of Nursing was also easily legible to the OCR program, but the GSH *Nursing in Story and Picture* volumes were written primarily in an italicized font that hindered the accuracy extensively. The yearbooks also featured many handwritten captions that weren’t picked up as well.

The final phase of the project centered on promotion. The Sisters of Charity of Cincinnati Communications team were notified of the project and shared an update with Sisters and Associates through the community’s website and Facebook page. The local Delhi Historical Society also shared an update on their Facebook page about the graduation photographs from the Mount St. Joseph Academy, which garnered over 20 shares and 56 likes.

For the Fall 2019 Newsletter of the national organization Archivists for Congregations of Women Religious (ACWR), an article entitled “Mount St. Joseph University at “100”: Celebrating our Founders and Legacy”. The ACWR article can be viewed by clicking here. A version of this same article was also shared through the Ohio Memory blog in September.

Given the expanded scope of the project, it is not surprising to see a stronger showing of overall page views as well as unique users to the collection through Ohio Memory in the past six months. Just between July 1st and September 30th, the Sisters of Charity collection received 1,891 page views in 334 sessions, over 60 percent were recorded as new visitors. The vast majority of new sessions stemmed from the Delhi area as well as Ohio at large, showing a direct correlation to our external promotions. Compared with our initial Ohio Memory OHRAB-funded project from 2017, we received over double the page views and nearly twice the percentage of new users in just the first quarter that the collection was uploaded this year. For the last quarter of the year, increased over 10 percent from the figures shared above. By increasing awareness of both the archives and the institutions represented in the digital collection and the ease of use generated by the digital preservation of these rare and valuable resources, both the archives department and the Leadership team agreed that this project was an overall success.
APPENDIX A

1) Search results for the Good Samaritan Hospital School of Nursing publications

2) Example of a page from *Good Samaritan Hospital School of Nursing in Story and Picture* (vol. 2)
APPENDIX B

1) Search results for the Mountings yearbook series

2) Example of a record from the Mountings newsletter series.
APPENDIX C

1) Photographs digitized by DePaul Cristo Rey High School CWSP students utilizing the Epson Fastfot scanner during the 2018-2019 and 2019-2020 school years.

2) Example of a record from the DePaul CWSP student scanning project
Project Cost

- **Summary of Expenses**
  - Scanning 1714 Total Images from A & L Imaging $1,868.26
  - Purchase of the Epson FastFoto Scanner $430.00
  - **Subtotal** $2,298.26

- **Purchased with matching funds:**
  - Annual Subscription to Ohio Memory $250
  - Remainder of Scanning Cost $188.57
  - Remainder of Scanner Purchase $31.99
  - **Subtotal** $470.56

  **Project Cost Total:** $2,768.82

- **In-Kind Cost Match:**
  - Amount of staff time spent on the project
    - 15% of archivist’s time $5,244.48
      - **Subtotal** $5,244.48

  **TOTAL:** $7,406.85