



## **Preserving Clark County's Election History – Interim Report**

Project Director: Amber Lopez, 937-674-7706, alopez@clarkcountyohio.gov

### **Summary of Project Activities and Accomplishments**

Title: Map Holdings of the Clark County Board of Elections

Dates: 1932-2000

Cubic Feet of Records Processed: About 60 ft<sup>3</sup>

Images scanned: 7 oversized maps scanned by the county's Tax Map Department

Number of items processed: 85 unique oversized maps, with multiple additional copies

Finding aid created: See attached

### **Narrative of self-assessment about how the project met the objectives submitted in your application:**

In our application, we outlined a plan to organize, catalog, and preserve a large holding of oversized maps, many of which are considered permanent-retention public records. In years past, the storage and preservation of these maps has been neglected to the point that it was difficult to say what records existed. Accessing the records was difficult, and contributed to degradation of the maps due to the haphazard way they were stored.

We took a methodical approach to correcting the situation, by removing each map from the map case one at a time, flattening each map as necessary (many had been stored in a rolled up manner for many years), labeling them, and then cataloging them, we were able to finally see exactly what maps we had in our care. To preserve the maps for future use, we used the following supplies purchased with grant funds: Oversized archival map folders, acid-free tissue paper to separate maps stored in the same folder, archival storage tubes, encapsulation film, and paper repair tape. In this way, the entire collection was organized, cataloged, and preserved in accordance with the objective of the project. While not all records have been digitized, a number of the oldest and most delicate have been digitized and are now available to the public at no charge on our website. More records will be added to this new section of our website as we continue to digitize all of our historical record holdings.

### **Evaluation of the project's impact:**

The full impact of the project has not been completely realized, as the retrieval of these records occurs infrequently. However, it is impossible to ignore the vast improvement in the storage and preservation of the collection (see attached pictures of the storage area). The finding aid (see attached) tells us exactly what maps exist and where to find them, so we will never again have to sort through mislabeled drawers, pulling out maps to examine to see if they even contain the information we are searching for, holding them down with weighted objects because they have been stored in rolls. Furthermore, there may be unknown uses for public



and private researchers, and the records will now be much easier for those users to access as well.

At the time of the interim report, we had publicized the project on our social media pages. However, we also intended to send a press release to local news and the local historical society, but unfortunately neglected to do so. We will do that now, and hopefully that will bring more attention to the project.

**List of expenditures:**

We spent \$1041.99 on the following supplies (see attached invoices from Gaylord Archival and Hollinger Metal Edge): two packages of buffered acid free tissue paper, one roll of 3 mil archival polyester film, one roll of polyester double sided tape, one roll of document repair tape, one six inch genuine bone folder, five 40"W x 60"H map and print folders, ten 30"W x 42"H map and print folders, 24"W x 36"H map and print folders, three 4" x 4" x 25-45" single roll storage containers, and one 500' roll of 40"W acid-free tissue paper.

We also paid an intern \$12 per hour for a total of 154.25 hours, for a cost of \$1851 (see attached hours report from our payroll system).

**Project Cost Match**

We received a grant in the amount of \$1022. The total cost of the project was \$2892.99, bringing our portion of the expenses to \$1870.99. This was greater than the required dollar for dollar cost match.



## **Finding Aid for Maps held by the Clark County Board of Elections**

**Location: Red Map Case in the Tabulation Room**

### **Drawer 1: Bethel Township Maps (Excluding the City of New Carlisle)**

1. Folder A:
  - Bethel Township – 1956
  - Crystal Lakes Zoning – 1990 (multiple copies)
  - Bethel Township Precincts (multiple copies)
2. Folder B:
  - Clark County Precincts – July 2000
  - Crystal Lake – March 1956
  - Bethel Township – May 1956 (multiple copies)
  - Bethel Township – not dated

### **Drawer 2: German Township Maps**

1. Folder A:
  - German Township Flood Plain – May 1990
  - German Township – 1963
  - German Township – 1964
  - German Township – July 1956 (multiple copies with markups)
  - German Township – 1960
  - German Township – prior to 1963

### **Drawer 3: Green Township Maps**

1. Folder A:
  - Green Township – 1964
  - Green Township – July 1956 (multiple copies with markups)
  - Green Township – May 1972
2. Folder B:
  - Green Township – July 1956 (multiple copies)

### **Drawer 4: Harmony Township Maps**

1. Folder A:
  - Harmony Township – July 1962 (multiple copies)
2. Folder B:
  - Harmony Township – July 1962



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### **Drawer 5: Madison Township Maps**

1. Folder A:
  - Madison Township – July 1956 (multiple copies)
  - Madison Township – August 1965

### **Drawer 6: Mad River Township Maps (including the Village of Enon)**

1. Folder A:
  - Mad River Township – January 1994
  - Village of Enon – October 1972 (multiple copies)
2. Folder B:
  - Mad River Township – June 1956 (multiple copies)

### **Drawer 7: Moorefield Township Maps**

1. Folder A:
  - Moorefield Township – May 1979
  - Moorefield Township – June 1984
  - Moorefield Township – September 1980
  - Moorefield Township – June 1978
  - Moorefield Township – September 1973
  - Moorefield Township – July 1956 (multiple copies)
2. Folder B:
  - Moorefield Township – July 1956 (multiple copies)

### **Drawer 8: Pike Township Maps**

1. Folder A:
  - Pike Township – July 1962 (multiple copies)
2. Folder B:
  - Pike Township – July 2000 (multiple copies)

### **Drawer 9: Pleasant Township Maps**

1. Folder A:
  - Pleasant Township – July 1956 (multiple copies)
  - Pleasant Township – September 1982
  - Pleasant Township – June 1935
  - Pleasant Township – February 1987

### **Drawer 10: Springfield Township Maps**



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1. Folder A:

- Springfield Township – July 1962 (multiple copies)

**Drawer 11: City Maps (Springfield and New Carlisle, full and partial)**

1. Folder A:

- Springfield Annexation History – October 1992
- Springfield City Precincts – July 22, 2003
- Springfield City Precincts – November 4, 1980
- Springfield City Precincts – not dated
- Springfield City Precincts – 2001
- Springfield and Vicinity – 1999

2. Folder B:

- New Carlisle – May 1970
- New Carlisle – May 2011
- New Carlisle – March 1956 (multiple copies)

**Drawer 12: County Maps (full and partial)**

Oversize Box

1. Folder A:

- Springfield City Precincts and Wards – September 1952
- Springfield City (Northern half) – not dated
- Springfield City (Southern half) – not dated
- Springfield City Planning, May 31, 1988

2. Folder B:

- Clark County, not dated (1940-1970)
- Clark County, September 1932
- Springfield City, January 1993
- Springfield City, not dated
- Springfield City, August 1978
- Springfield Township precincts, July 1962
- Springfield Township, July 1962 (multiple copies)

3. Folder C:

- Springfield City, November 1991
- Clark County, March 1976
- Springfield City, January 1993
- Springfield City, July 1992
- Springfield Township, not dated
- Clark County Townships, February 1948



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- Springfield City, 1938
  - Clark County, February 1949
  - Springfield Township, March 1937
4. Folder D:
- Springfield Township, not dated
  - Clark County, February 1949
  - Springfield City, not dated (multiple copies)
5. Folder E:
- Springfield Township, March 1937 (multiple copies)
  - Springfield Township, March 1937 (cyanotype)
  - Enon-New Carlisle area, not dated

### **Oversize Tubes**

1. Tube 1:
- Springfield Township Mylar, July 1962
  - Springfield City Mylar, January 1993
  - Madison Township Mylar, July 1956
2. Tube 2:
- Bethel Township Mylar, not dated
  - Mad River Township Mylar, June 1956
  - Pleasant Township Mylar, July 1956
  - Springfield Township Mylar, July 1962
3. Tube 3:
- German Township Mylar, July 1956 (multiple copies)
  - Bethel Township Mylar, May 1956
  - Green Township Mylar, July 1956 (multiple copies)
  - Pike Township Mylar, July 1962
  - Harmony Township Mylar, July 1962

## **PRESS RELEASE**

Monday, March 2, 2020

### **HISTORICAL MAPS PRESERVED AND PRESENTED FOR PUBLIC USE**

The Clark County Board of Elections has undertaken to preserve historical maps and other records in its holdings, and to make those records easily accessible to the public. The project is ongoing, with a large volume of records to be processed. Over the summer, a large portion of the project was completed with the help of an intern and supported in part by an award from the Ohio Historical Records Advisory Board, through funding from the National Historical Publications and Records Commission (NHPRC), National Archives and Records Administration.

More than 85 unique oversized maps (plus multiple copies of some maps) have now been catalogued, labeled, and placed in archival quality folders and boxes. This was a labor-intensive process for a single intern to undertake, but was incredibly important for the long-term accessibility of the maps. A small selection of maps has been digitized, with plans to continue working toward the goal of digitizing all maps in the collection. The digitized maps can be viewed at the Clark County Board of Elections' website at the following location:

<https://www.boe.ohio.gov/clark/candidate-voter-tools/historical-records/>

The maps in our holdings date back to 1932 and include precinct boundary maps, road maps, zoning maps, plat of land owners, and other types.

More records will be added to our historical records webpage, so check back often to see what is there!

# Publicity and Accessibility

Clark County Board of Elections

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Absentee Information   Precinct and Polling Location Info   Employment / Bid Opportunities  
Public Searches & Informational Page   Forms   About Us   Security Practices   External Resources

Historical Records Home » Public Searches & Informational Page » Historical Records

- 1932 Clark County Road Map Precincts
- Updated Clark County Road Map Precincts
- 1947-1950 Springfield Ohio Precincts
- 1952 Springfield Ohio Precincts
- 1937 Springfield Township Plat of Landowners
- 1948 Bethel Township Plat of Landowners
- 1932 Bethel Township Plat of Landowners

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In July we began a grant-funded project to preserve and digitize our collection of permanent-retention maps. With help from an intern we have been processing the dozens of maps. Next up: repair and followed by digitization. These maps, ds created and maintained by the ns, are public records. Once digitized, them on our website for free public

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Tweet

Clark County Board of Elections @ClarkBoe

We're digitizing our map collection for public accessibility and permanent retention! [facebook.com/10795325985614...](https://www.facebook.com/10795325985614...)

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