Everett L. Cattell Library
Malone University

Preservation, Description, and Access for the Friends Mission Collection

Project Director: Rebecca Fort, Acting Director of Library Services
330-471-8313
rfort@malone.edu
Summary of Project Activities:

Malone University Archivist, Amy Yuncker, began work on the project in June and, with some assistance from various staff members and our library student workers, has completed the proposed tasks of organizing, describing, preserving and providing access to the Missions Collection section of the Friends Historical Archives.

All items in the collection have been placed in archival-quality storage containers with accurate contents lists. Finding aids are posted on the OhioLINK Finding Aid Repository (see the link below and appendix). The fourteen aids reflect the organization of the collection which has been arranged according to the geographic location of each of the missions.

Finding Aids as listed in OhioLINK Finding Aid Repository:

   Series I: Slides and Cassettes, Undated
2. **Friends Foreign Mission Collection: Africa** 1901-1906  
   Box 1: Papers, 1904-1976  
   Box 2: Records Book, 1901-11
3. **Friends Foreign Mission Collection: China and Taiwan** 1892-1989  
   Series I: Papers and Books, 1892-1989  
   Series II: Photographs and Maps, 1898-1987
   African Artifacts, 1901-1976
5. **Friends Foreign Mission Audio Visual Collection: China and Taiwan** 1899-1989  
   Series I: Glass Plate Negatives and Cuts, 1981-1957  
   Subseries I: Taiwan, 1957  
   Subseries II: China, 1981-1938  
   Series II: Slides and Negatives, 1920-1967  
   Series III: 16mm Film, 1960-1970  
   Series IV: Audio Reels, 1948-1955  
   Series V: VHS Cassettes, 1989
   Series I: Artifacts, 1899-1991
7. **Friends Foreign Mission Artifact Collections: Missionary Collection** 1888-2012  
   Series III: Ella Ruth Hutson, Undated  
   Series VII: Freda Girsberger, Undated  
   Series VIII: Emily Moore, Undated  
   Subseries 1: China and Japan, Undated  
   Subseries 2: India, Undated  
   Series IX: Wesley Bissonnette, 1939-1943  
   Series X: Carson Cox, Undated  
   Series XI: Lucille Hartman, Undated  
   Series XII: Esther E. Baird, Undated  
   Subseries I: India, Undated  
   Subseries II: China, Undated
   Series I: 1897-1988
   Series I: Cuts and Glass Plate Negatives, 1987-1988
    Records and Record Books, 1892-2008
    Photographs, 1892-1985
    Series II: Esther Butler, 1888-1930
       Subseries I: Papers, Notebooks, Diaries, manuscripts, 1924-2012
       Subseries II: Photographs, Albums, 1917-2012
    Series V: Howard W. Moore, 1950-1994
       Subseries I: Black and White Photographs, 1951-1975
       Subseries II: Color Photographs, 1979-1979
       Subseries III: Papers, 1950-1987
    Series VI: R. Ethel Naylor, 1922-1949
    Series VII: Freda Girsberger, 1923-1973
    Series VIII: Emily Ruth Moore, 1940-1950
    Series IX: Wesley S. Bussonnette, 1939-1943
    Series I: Glass Plate negatives and Cuts, 1948-1959
    Series II: Slide Series, 1952-1967
    Series III: 16mm Film, 1961-1962

The online finding aids for the mission collections are found here:
http://ead.ohiolink.edu/xtf-ead/search?subject=Evangelical%20Friends%20Church--Eastern%20Region.%20Foreign%20Missionary%20Board;subject-join=exact;smode=simple;rmode=none;style=:brand=default

There is also a tab for the Friends Foreign Mission Archives collection on the library’s “Malone University Archives” resource guide which is accessible from the library’s web site.

The Friends Foreign Mission electronic research guide is found here:
http://libraryguides.malone.edu/content.php?pid=404954&sid=3320839
Final Collection Size: (bold numbers indicate cubic feet)

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Missions Collection
Archivist Amy Yuncker and Student Staff Employee Morgan Linger process clothing from China.
**Staff Time:**

Because we did not yet have an archivist when we submitted the original proposal, we believed that we would have to rely on student workers to carry the majority of the work. We therefore anticipated more time necessary for training and coordinating work schedules. Fortunately, though, Ms. Yuncker began work at Malone on June 16, 2012 and was able to focus her attention almost exclusively on the grant project during the summer months. As a result, since she was responsible for most of the hands-on work with the collection, the work was more efficiently and more expertly performed. The beginning of the school year and several other big projects reduced her available time during the fall, but the project was already well underway. A few other staff members assisted in project oversight, in ordering supplies, and in facilitating the development of the resource guide.

The final estimated time spent was 610 hours of staff time with about 10 hours of additional student staff assistance. Actual time spent on the collection was around 8.5 hours/cubic foot.

**Collection Contents:**

The collection contains photographs, correspondence, diaries, reports, and other documents describing Friends missionary work around the world and artifacts such as various items of clothing, jewelry, toys, and decorations. Researchers can learn about the lives and work of missionaries on foreign soil as well as gain insight into the historical, political, social, cultural, and economic circumstances of those geographic areas. Examples of information in this collection include the work of Esther Butler in China. That mission endured years of national civil unrest, including surviving the dangers of the Nanking Incident of 1927. There are also records describing the work of Esther Baird, Delia Fistler, and Martha Barber who began a Friends mission in Nowgong, India that has grown to support orphanages, schools and hospitals. Perhaps one of the most interesting individuals represented in the collection is Anna Nixon. Ms. Nixon was on her first mission trip to India when her ship was captured and she was sent to Santo Tomas Internment Camp in Manila. During her years in the camp, Ms. Nixon helped teach Sunday school classes and lead worship services. After the liberation of the camp in 1945 Anna Nixon recuperated and eventually arrived in India where she served for several years.

**Project Benefits and Effectiveness:**

This valuable collection was improperly housed and largely unknown. Papers were not kept in acid-free folders, artifacts were deteriorating, arrangement was random. Now the collection is safely preserved, logically arranged, clearly labeled, and easily accessible. Because of the online finding aids, this material is a scholarly resource for researchers everywhere.

The project was completed in time to serve as a possible resource for courses being taught at Malone this semester on Friends History and on the History of World Missions. The Historical Committee of the Evangelical Friends Church-Eastern Region (EFC-ER) has also been contacted about including links to our finding aids and archives guide from their web page.
Artifacts from the collection have been used in general displays in the library and were included in the EFC-ER Bicentennial Symposium and during their Yearly Meeting. In addition to the displays promoting the collection, the receipt of the grant and the resulting archival work was mentioned in a radio interview with Amy Yuncker on 1480 WHBC’s Pioneer Radio program on July 19, 2012. As visitors have seen the collection displays and learned that we have begun a systematic effort to preserve, catalog, and improve accessibility for the entire Friends Historical Archive, we have begun to receive offers of other related donations.
**Itemized List of Expenditures:**

$1137.00 received April 27, 2012; Check # 086773

OHRAB Grant Funds  $1137.00 (Order # 18048495)

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**Totals**

- OHRAB Grant Funds 950.33
- Malone Funds 829.56

**Total Supplies Expenses**

- OHRAB Grant Funds 1137.00
- Malone Funds 936.80

- Total 2073.80

Malone Funds (Order # 18713550)

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**Totals**

- Malone Funds 829.56

- Total 936.80

We were able to continue to use about 64% of the boxes already in use in the Missions Collection.

* Interdepartmental Charge Invoice used to transfer funds
### Malone Matching Funds Total

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