



BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO

ROBERT L. PROUD

EDWIN H. HUMPHREY

ARCHIE WILSON

OHRAB Grant Mid-point Narrative Progress Report

Organizational Name – Clermont County Records Management Division

Project Title – Common Pleas Vital Records Project

Project Director Name and Contact Information – Barb Brown, 513-735-8660,
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Summary of Project Activities and Accomplishments:

As of August 31, 2011, we have scanned one hundred and two Common Pleas Appearance Docket Journals dated 1817 through 1956. The total number of scanned images equals fifty-four thousand, four hundred and seventeen and the total amount of cubic feet involved is forty-two feet.

We have enjoyed this project and are excited to finalize and release the records to our fellow county employees and citizens. Records staff have taken extreme care as they handle these historical documents. Included with this report are before and after pictures of the physical location of these records.

The project has met the objectives submitted in our application. We still need to actively process public records requests from these journals and have been able to perform this task with ease now that most of them have been scanned and are in electronic format. Protecting and preserving these vital records has taken a load off our shoulders. These journals were literally falling apart every time we accessed them. We will never have to make copies of the information contained within these journals again.

Attached with the email message are two news stories relative to this grant project. We have received fantastic feedback from our citizens who are quite impressed that Clermont County is taking responsibility for their historical records once and for all. It has been a long journey but well worth it. I'm glad to have touched the records when no one else wanted to and proud to be leading this Vital Records Project.

Our expenditures thus far are listed below and documentation is included as attachments.

Archive boxes = \$1,703.75, book tape = \$23.28, adhesive = \$80.10 + shipping = \$1812.13

Thank you.