



65 North Court Street, Athens, OH 45701

740-592-2280 (phone)
740-594-8352 (fax)

www.athenshistory.org

October 12, 2011

Mr. Fred Previts
State Archivist
Ohio Historical Society
800 E. 17th Avenue
Columbus, OH 43211-2497

Dear Mr. Previts:

I am happy to report that the Athens County Estate Packets are now in our possession with the approval of the local judge, the Records Committee of Athens County, and the OU Library. Thank you for assisting in gaining the commitment from the State Historical Society as well. The "Local Government Records Deposit Agreement" has been signed and sent to you. I believe we have completed all legal aspects of the agreements between all parties.

As you know, we installed the shelving many months ago and waited for a long time for the court and the Records Committee to commit to the moving of materials to the Historical Society. As soon as we received the documents, we put them on the shelves for safe keeping. However, the boxes given to us by Ohio University are not archive-safe. We ordered and now have in our possession archive-safe boxes and have begun the process of going through the materials and transferring them. The materials are cataloged, but need to be checked against the original catalog list to be sure none are missing.

Budget:

The original proposal was for \$4,767.00: ACHSM providing \$2,384.00 and OHRAB providing \$2,383.00. Here is where we are:

Shelving Costs (including shipping):	\$2,267.63
Archive-Safe Boxes Costs (including shipping):	\$1,305.78
Salaries and Wages:	
Executive Director (10 hours)	\$168.00
Sub Total to Date.....	\$3741.41

This budget review does not cover any time invested by our curator or our administrative assistant, equipment use, etc. We have been fortunate in having the help of numerous volunteers to physically move the boxes from OU, offer truck trucks for transportation, etc. By the time we have removed individual packets, reviewed them, checked them against the OU inventory list, and re-boxed them, we will easily have exceeded the hours presented in the original proposal.

I am deeply appreciative of the support the OHRAB has given us.

Sincerely,

Ronald W. Lucc, PHD, Executive Director