

# 31 July 2009

## From OHRAB

### OHIO HISTORICAL RECORDS ADVISORY BOARD Meeting Minutes

---

BOARD MEMBERS PRESENT: Janet Carleton, Judy Cetina, John Runion, Jill Tatem, Galen Wilson, Lauren Lubow, Dawne Dewey, Bernie Quilter

BOARD MEMBERS NOT PRESENT: Bob Keener, Bill Laidlaw, Dan Noonan, Pam Speis, Nikki Taylor

OHS STAFF PRESENT: Sharon Dean, Patty Davis, Todd Kleismit

GUESTS: Pari Swift (Attorney General's Office), Kevin Callaghan (Lucas County Records Center Manager)

---

## 1. Welcome

Jill Tatem called the meeting to order at 10:04 a.m. Guests, Pari Swift, former Assistant State Archivist and Kevin Callaghan, Lucas County Records Center Manager were introduced. Board members were later introduced to current SA staff: Connie Conner, Fred Previtz, Angela Manella, and Chuck Wash.

## 2. Approval of April 24, 2009 minutes

Motion to approve April minutes: Jill Tatem

Seconded: Judy Cetina

Approved pending the following changes: John Runion noted typographical errors, as did others.

## 3. OHRAB Administrative Changes

- a. Sharon Dean discussed Jelain Chubb's departure. She noted that Jelain did an excellent job in building the State Archives program.
- b. Louise Jones, Head of Research Services, has been named Interim State Archivist; Fred Previts has been named Interim Assistant State Archivist. Due to the 41% budget reduction, the Society opted to keep current staff in place and delay hiring a State Archivist. OHS plans to hire a new State Archivist in the next biennial budget cycle. Recruitment will begin in 1½ years. OHRAB Board members will have an opportunity to be on the search committee when OHS begins the recruitment process.
- c. Copying the model of the Minnesota Historical Society, the OHS State Archives functions will now be more integrated into the OHS collections division to increase processing capacity and efficiency. Current collections staff will process both public and private records. Concerns about the loss of advocacy and focus on state and local government records were duly noted. Assurances were given by Dean that this will not happen. Reports on activities of the State Archives will be posted to the Society's Collections Blog:

(<http://ohiohistory.wordpress.com/state-archives-of-ohio/>) on a monthly basis.

- d. Patty Davis will be leaving the state archives for a new archives position in Virginia.
- e. Because of the construction of a new OHS Collections Learning Center (including changes to the Reading Room), public access to collections will be reduced to one day per week (Thursdays, 9am to 9pm) starting on January 1, 2010. Normal hours will resume in March, 2011. OHS will be emphasizing our online access efforts during this time.

#### **4. Advocating for Ohio's Documentary Heritage**

##### **4a. Local Government Records Task/Force Fee Fund**

Judy Cetina and Galen Wilson submitted a draft of the LGR fee fund brochure to the Board.

- a. Images are still needed to illustrate problems and concerns of records management centers.
- b. Board members were asked to review the brochure and suggest changes to language that might better articulate advocacy, OHRAB's efforts, PAHR legislation and getting the public engaged. Photo captions also need to be reviewed to protect privacy of records centers. An OHS contact name also needs to be listed.
- c. Finished brochures will be made available to Board members for personal distribution. Ideally, brochures should be ready in October.
- d. Swift took a case statement about the LGR fee fund to the NAGARA meeting where it received positive feedback.

##### **4b. Legislative Update**

Todd Kleismit reported:

- a. Budget crisis (41% cut to OHS operating subsidy). Funding dropped from 13 million allocated by the state 2 years ago to 9 million in 2009-2010.
- b. The tax check off for competitive grants was passed in the house and senate, but was pulled in the conference committee.
- c. The governor is forming a legislative commission focused on the education and preservation of state history. They will look at state mandates and alternative funding sources for history in Ohio. There will be 3 appointees from the house, 3 from senate, and 3 from governor. Todd asked the board for suggestions.
- d. Suggestions are also needed for a keynote speaker for 2010 Statehood Day, which will be held either on March 2nd or 3rd, 2010.
- e. Lobbying for PAHR legislation HR 2256 continues. So far, Reps. Boccieri, Ryan, Wilson, and Kucinich have signed on. We are still waiting to hear from Reps. Fudge, Sutton, and Kilroy. Todd, Galen and Dawne will set up a meeting with Rep. Mike Turner.
- f. Bernie Quilter noted that the county clerks were looking to attach a fee to the court filings, but they will

need to talk to the judges to see if they can get LGR funding in the increase.

## **5. NHPRC Update**

### **5a. Lucas County grant review**

(Janet Carleton led the discussion)

Discussion ensued on the proposal and Board comments will be distributed to Lucas County.

### **5b. 2009-2010 SNAP grant**

In light of current circumstances, the SNAP will need to be reevaluated:

- a.** As circumstances and staff have changed, the Board needs to revisit the strategic plan.
- b.** Grant period (7/09 – 12/10) – new project staff are Louise Jones and Jillian Carney. Jones will be the coordinator.
- c.** OHRAB will create several ad hoc committees to address specific issues:
  - i.** Regrants Committee: John Runion, Judy Cetina, Galen Wilson with help from Pari Swift
  - ii.** Workshops Committee (applying for NHPRC grants): Galen Wilson, Dan Noonan, Dawne Dewey, Louise Jones, Jill Tatem
  - iii.** Awards Committee (Achievement and History Day): Jill Tatem, Janet Carleton, Galen Wilson, Sharon Dean, Dawne Dewey
  - iv.** Local Government Records Task Force (which has existed prior to this meeting: Wilson said the committee has only communicated via e-mail. He would like to produce a brochure and web page that reaches a wide audience and lists grant cycles (will try and produce something by December). Pari Swift offered to help as some work has already been done on this project. Cetina and Runion also volunteered to help.
  - v.** Archives Month Committee: Louise Jones (vice president of SOA) is the contact to coordinate the request and funding.
  - vi.** Website: Janet Carleton
  - i.** Statehood Day – Dewey volunteered to help plan a website. Angela O’Neal will assist.
  - j.** BACE workshops – Louise Jones will work with the board to help coordinate. Pari Swift noted that there is a CD containing a curriculum for the workshops.

### **5c. Close out of 2007 NHPRC grant**

- a.** Dean reported that not all the monies from the grant had been expended. A brochure and BACE workshop need to be completed. Jones contacted Dan Stokes and received permission for an extension.

- b. Tatem noted that board members who participated in Statehood Day and History Day need to be listed on the report.
- c. Although funds were budgeted in the grant, there is confusion about whether SOA requested money to pay for the 2008 Archives Month poster. Dean will discuss with SOA.
- d. The paragraph stating that funds were allocated to History Day will be deleted.
- e. Dean said she would make necessary changes and send it to the board for approval.

## **6. Ohio Electronic Records Committee**

(Runion reported in Dan Noonan's absence)

- a. Darren Shulman is the new Vice Chair.
- b. The Committee wants to partner with OHRAB on programming activities
  - 1. PowerPoint presentations are available via e-mail.
  - 2. OERC is considering a partnership with ARMA at sites to cut down on costs and finding locations.
  - 3. Presentations are being tested at the Municipal Courts Association at Kent State at no cost to OERC.
  - 4. Pari Swift explained that presentations can be reviewed by OHRAB. Presentation will be placed on the website for review. Swift also noted that they will need to know what is required for the SNAP grant.

### **Other business:**

- a. Carleton noted that there is a SHRAB brown bag she would like to attend at SAA that is mostly attended by state archivists. She will also be talking to a group about her experience in applying for NHPRC grants.
- b. Cetina announced that the ACA will celebrate its 20th anniversary.
- c. Wilson inquired about an archival award. He noted that a good award has a recognized value that would encourage nominations. He suggested an award of supplies or a gift card from an archival supplies company.
- d. Carleton announced that MAC Chicago 2010 is taking submissions for presentations.
- e. Swift noted that SAA NAGARA CoSA 2010 is combined. She suggested presenting the idea of Statehood Day as an advocacy event for other states.

### **Meeting adjourned at 2:02 pm.**

Retrieved from "[http://ohsweb.ohiohistory.org/ohrab/index.php?title=31\\_July\\_2009](http://ohsweb.ohiohistory.org/ohrab/index.php?title=31_July_2009)"

---

- This page was last modified on 13 July 2010, at 12:16.