

# 1 December 1994

## From OHRAB

Minutes of the Ohio Historical Records Advisory Board Meeting, 1 December 1994, Ohio Historical Center, Columbus

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Board Members Present: Coordinator Gary Ness, Deputy Coordinator George Parkinson, George Bain, Alice Cornell, Jonathan Dembo, Barbara Floyd, Dennis Harrison, Michael Lucas

Board Members Absent: Roland Baumann, Carol Tomer

Staff Present: William Myers, Elizabeth Nelson

Also Present: Mary Bowman

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Deputy Coordinator George Parkinson called the meeting to order at 10:01 a.m. Parkinson welcomed the board members and reviewed the agenda. Coordinator Gary Ness offered introductory remarks about some recent developments in the historical community.

James Oda moved to adopt the minutes from the September meeting as written. George Bain seconded the motion and the board voted unanimously to adopt the minutes.

The board discussed briefly the grant proposals submitted to NHPRC in October, "Preservation, Arrangement and Description of the Photographic Collection at the Grail National Archives," and "Archives and Records Management Program at the Toledo Museum of Art." Parkinson cautioned the board that evaluations of grant applications, especially those with identifying information, are confidential and should not be shared with non-board members. Following a suggestion made by Oda, Jonathan Dembo moved to stipulate this and other board policies in preface of the board's plan. Bain seconded the motion, which passed by a unanimous vote of the board.

Parkinson notified the board informally that NHPRC will fund the proposal "A Cooperative Approach to Electronic Records and Information Management at Colleges and Universities in Ohio," submitted by Raimund Goerler of the Ohio State University in June.

Elizabeth Nelson reported that she distributed copies of The Ohio 2003 Draft Plan at the fall meeting of the Academic Library Association of Ohio on 4 November 1994. Barbara Floyd reported that the session she and Parkinson presented at the meeting of the Ohio Association of Historical Societies and Museums on the same day went well. The session, attended primarily by representatives of small historical organizations, alerted the board members to the benefits of including smaller historical organizations in the board's efforts to make descriptions of historical records accessible through on-line networks. Mary Bowman elaborated on this point, stating that many county genealogical societies hold important collections of which few people are aware, and that on-line descriptions of these collections would greatly facilitate use by researchers. The board will keep this in mind as it begins to implement its plan.

Oda moved to adopt a resolution in support of Archives Week, with amendments suggested by the board.

Coordinator Ness or Deputy Coordinator Parkinson will carry the resolution to the February 1995 meeting of the Council of State Historical Records Coordinators.

The board then discussed at length proposed changes to The Ohio 2003 Draft Plan and suggested additional revisions. Bain moved to adopt the plan with appropriate revisions. Dembo seconded, and the motion passed by a unanimous vote. The word "draft" will be moved dropped from its title, and the document will be printed as The Ohio 2003 Plan. Bain moved to adopt the title "Ohio 2003 Records Plan," but the motion failed for the lack of a second.

The next meeting of the board was tentatively scheduled for Friday 24 February 1995. At this meeting the board will begin to develop a regrant application for the "Homefront and Battlefront" project to submit to NHPRC against the 1 October 1995 deadline. Staff members will distribute to board members an outline of possible approaches prior to the meeting to facilitate discussion. Additionally, the board will consider how to encourage grant applications from Ohio organizations.

Bain reported that he posted the minutes of the September board meeting on the Society of Ohio Archivists' listserv. Ness informed the board that the Ohio Board of Regents will review doctoral programs in history in Ohio, which might impact on the amount of support these programs receive from the state.

Dembo moved to adjourn at 1:47 pm. Floyd seconded the motion, and the board adjourned.

Respectfully submitted by:

George Parkinson

OHRAB Deputy Coordinator

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