

1 July-31 December 1994

From OHRAB

The Ohio Historical Records Advisory Board
Interim Report
1 July - 31 December 1994

During the reporting period the board met twice, reviewed two grant proposals, distributed and discussed The Ohio 2003 Draft Plan at two professional meetings, and made final editorial changes to the draft plan, now called The Ohio 2003 Plan. New board members Michael Lucas, James Oda, and Carol Tomer officially began their terms on 24 August 1994 and board member Dennis Harrison began another three year term on the same date.

At its meeting on 28 September 1994 held at the Cincinnati Historical Society, the board divided into subcommittees to develop schedules for each goal of the draft plan. When it met on 1 December 1994, the board adopted a resolution proposed in support of Archives Week for Gary Ness and George Parkinson to carry to the Council of State Historical Records Coordinators' Meeting in January 1995. The board also suggested revisions to the draft plan, which now included methods of implementation for each goal, and approved it as revised. The word draft was dropped from the title.

The board reviewed two grant proposals submitted against the 1 October 1994 deadline, "Preservation, Arrangement and Description of the Photographic Collection in the Garil National Archives" and "Archives and Records Management Program at the Toledo Museum of Art."

The Academic Library Association of Ohio (ALAO) and the Ohio Association of Historical Societies and Museums (OAHSM) provided two forums for sharing the board's draft plan with its potential beneficiaries. Both groups met on 4 November 1994. Staff member Elizabeth Nelson attended the ALAO meeting and distributed copies of the plan, and George Parkinson and Barbara Floyd presented a session on the plan at the OAHSM meeting. The session made the board members more aware of the needs of small historical organizations.

The board and the project staff made two significant changes to the plan to accord higher priority to electronic records and preservation issues. One objective (B2) now relates specifically to electronic records issues, and another objective (C2) calls for the board to implement the action agenda To Outwit Time, the product of a grant from the National Endowment for the Humanities. To Outwit Time suggests that Ohio would benefit from a statewide preservation office that would serve all repositories in the state by raising awareness of preservation issues, providing information, and initiating cooperative projects. Although the original plan of work calls for the plan to distributed throughout Ohio on Statehood Day, 3 March 1995. The board accelerated the pace of project activities both to coordinate with the concurrent NEH planning effort and to be ready in early 1995 when the state's bicentennial commission is appointed and begins to plan for Ohio's bicentennial celebration in 2003.

Project expenditures in the first year of the grant period were \$3,837 less than anticipated. Although printing costs not included in the budget added \$1,847 to expenditures, travel and meeting costs were lower than budgeted by \$4,821 and services costs were \$863 less than budgeted.

At the halfway point of the grant period, the board has accomplished the goals set forth in its application. It has shared the strategic plan with interested groups, revised it and added an implementation schedule. During the

second year of the grant period, the board will publish and begin to implement The Ohio 2003 Plan and To Outwit Time.

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