Ohio Historical Records Advisory Board
Final Report, Grant NAR15-RC-10233-15

This is an update on the activities of the Ohio Historical Records Advisory Board (OHRAB) between January 1, 2015 and March 31, 2016, as funded by a grant of $23,361.

Board Personnel
On April 1, 2015, the following members left the board due to term limits, per OHRAB's bylaws:

Janet Carleton, Digital Initiatives Coordinator, Ohio University Libraries

John Runion, Records Manager, Stark County

On October 30, 2015 board member Heidi Samuel resigned. The board will consider candidates to replace her in 2016.

Melva Kleineick, who had been providing administrative support for the board, resigned as an administrative assistant at the Ohio History Connection in November 2015. Her replacement, Theresa Hopewood, assumed her duties with the board.

Between January 1 and December 31, 2015 the Governor of Ohio appointed the following new members to the board:

Stephen Badenhop, Records Center and Archives Coordinator, Union County Records Center (Term: April 8, 2015 – March 31, 2018)

Sara Harrington, Head of Arts and Archives, Ohio University (Term: April 14, 2015 – March 31, 2018)

Between January 1 and December 31, 2015 the Governor of Ohio made the following reappointments to the board:

Ron Davidson, Archives Librarian, Sandusky Library (Term: April 9, 2015 – March 31, 2018)

Dawne Dewey, Head of Special Collections and Archives, Wright State University (Term: April 7, 2015 – March 31, 2018)

Pari Swift, Senior Records Manager, Ohio Attorney General's Office (Term: April 7, 2015 – March 31, 2018)

Board Meetings
The board met on January 30, 2015 at the Ohio History Connection in Columbus. The board discussed its participation in the 2015 Statehood Day advocacy event. Other topics of discussion included: OHRAB's regrant program; the board's 2016 grant application; and improving the board's outreach and advocacy efforts.

The board met on April 24, 2015 at the Ohio History Connection in Columbus. The board received updates on the regrant program and the board's History Day award. Members also reviewed the board's participation in the Ohio History Connection's Statehood Day and discussed the National Historical Publications and Records Commission's and Council of State Archivist's SHRAB award.

The board met on July 17, 2015 at the Ohio History Connection in Columbus. Members discussed the board's support of the Ohio Electronic Records Committee's fall workshop and decided to offer travel scholarships to the workshop for library science and public history graduate students. The board also discussed New Jersey's Caucus Archival Projects Evaluation Service (CAPES) program and whether something like that could be replicated in Ohio to provide smaller repositories with assistance from professional archivists in evaluating, organizing and preserving their archival materials.

The board met on October 30, 2015 at the Ohio History Connection in Columbus. The board elected a chair and vice-chair. The board also discussed hosting a meeting to facilitate collaboration on potential grant projects and a survey of archival institutions to gauge their needs.

The minutes for these meetings are attached.

Statehood Day
The 2015 Statehood Day advocacy event was held at the Ohio Statehouse on March 4. Six members of OHRAB attended the event which was held to promote and advocate on behalf of Ohio history. Copies of OHRAB's brochures were distributed to attendees and legislators.

History Day
On April 25, 2015 OHRAB presented two awards for the best use of Ohio's historical records in a History Day project. John Victor Pan was recognized for his website "John D. Rockefeller: Industrial and Philanthropic Leader." Winning the junior category, Pan used government documents, photographs, articles and political cartoons in his website to better understand the varying perspectives through which people viewed John D. Rockefeller. The project website is located at http://71811685.nhd.weebly.com.

Jeremy Gimbel won the senior category for his website "Rabbi Arthur J. Lelyveld: A Man Obsessed with Peace." Gimbel wove photographs, books, policies, and bulletins from the archives at Fairmount Temple in Cleveland, Ohio, along with images, maps and letters from the digital archives at the University of Southern Mississippi into his telling of how Rabbi Lelyveld's efforts in championing civil rights and global equality impacted

both the larger national story and the history of his own congregation in Cleveland. Gimbel's project website is located at http://56292800.nhd.weebly.com.

Archives Achievement Award
In October OHRAB awarded its Achievement Award during Archives Month. The award recognizes significant accomplishments in preserving and improving access to historical records in any format by an Ohio archival institution. The board chose the Delaware County Records Center and the Kelleys Island Historical Association as the 2015 recipients. The Delaware County Records Center was recognized for its devotion to the care, preservation, and accessibility of county records through continual modernization of processes and dedication to providing convenient public access to the records in its care. The Kelleys Island Historical Association was honored for its efforts in implementing archival accession, processing, and cataloging procedures; increasing the accessibility of its collections through the creation and publishing of its inventory; and fostering research through new initiatives.

OHRAB Regrants Presentation
At the fall Ohio Local History Alliance and Society of Ohio Archivists Conference on October 2, OHRAB state coordinator Fred Previts gave a presentation on OHRAB's regrant program as part of a session discussing grant opportunities. This presentation gave an overview of the grant program and discussed the application process.

OhioERC Workshop
Through its 2015 operating grant OHRAB provided support to the Ohio Electronic Records Committee Workshop held on October 28, 2015. "Your Seat at the Purchasing Table: A Records Management Point of View" focused on purchasing a records management system and how to navigate the process as a records manager. It was a half-day workshop that was offered twice that day and there were 34 attendees. OHRAB provided USB drives loaded with the workshop slides and handouts to attendees (OHRAB also offered travel scholarships to graduate students in Ohio public history and library science programs but there were no applicants).

Grant Review
In December board members reviewed and provided comments on a NHPRC Digital Dissemination of Archival Collections grant application from an Ohio institution.

Exploration on Fostering NHPRC Grant Submissions
The board received an extension on its 2015 grant to host a meeting of OHRAB members and county archivists. The meeting was intended to generate ideas for possible NHPRC grant applications from the counties. On January 14, 2016 ten county archivists and records managers attended the meeting on-site at the Ohio History Connection while two others participated by phone. Six OHRAB members were in attendance. The meeting generated some possible ideas for a 2017 grant application.

On March 11 a follow-up meeting was held at the Ohio History Connection. Ten archivists representing eight counties attended. Two members of OHRAB and an Ohio

History Connection staff member were also in attendance. At this meeting the archivists chose three record series to focus on and also discussed the digitization and indexing process.

Digitization Workshops
The board has had to postpone the public digitization workshops it was to hold in the fall. This was due to renovations and other scheduling conflicts with the libraries that are hosting them. The workshops are tentatively scheduled for later in 2016.

Regrant Program
As part of its 2015 NHPRC grant, OHRAB received $15,457 for a regrant program. In early January 2015 OHRAB's Regrant Committee announced the regrant opportunity through Ohio archives and records management listservs and networks. In response to the grant announcement, OHRAB received 20 applications requesting a total of $29,465.

OHRAB's Regrant Committee reviewed the applications and chose the recipients via a phone conference. Eleven institutions were chosen. Members of OHRAB worked one-on-one with the grant recipients to provide oversight and guidance for the projects.

The institutions that received regrant funding are:

- **Delaware County Historical Society**, Delaware, OH: M*icrofilming the Delaware Gazette Newspaper 1928-1933* ($1,552)
- **Franciscan Sisters of the Poor Congregational Archives**, Cincinnati, OH: *Processing the St. Mary / Providence Hospital (Cincinnati) Collection* ($1,016)
- **Huron Historical Society**, Huron, OH: *Digitizing and Sharing Huron's Historic Images* ($739)
- **Kent State University Libraries**, Kent, OH: P*roviding Access to the Kent State Shootings Audio Archive* ($2,000)
- **Lakeside Heritage Society**, Lakeside, OH: *Enhanced Preservation of Newspapers and Other Records* ($1,339)
- **Marion County Historical Society**, Marion, OH: *Processing the Richard Carey Collection of Historic Records* ($1,270)
- **Milan-Berlin Library District**, Milan, OH: *Preserving and Providing Access to the Library's Photograph Collection* ($534)
- **Payne Theological Seminary**, Wilberforce, OH: *Arrangement and Description of the Payne African Methodist Episcopal Church Archives* ($1,960)
- **Rodman Public Library**, Alliance, OH: *Preservation and Digitization of Alliance's Historical Documents* ($1,394)
- **Stan Hywet Hall and Gardens**, Akron, OH: *Processing the Irene Seiberling Harrison Collection* ($1,653)
- **County of Summit Records Center**, Akron, OH: *Preservation of the Edwin Shaw Tuberculosis Sanitorium Scrapbooks* ($2,000)

Collectively the regrant projects processed more than 90 cubic feet of records and made publicly accessible more than 1,500 digital images. In addition, 119 audio reel-to-reel tapes have been digitized and are available to the public and 9,552 microfilm frames created and made available for public use. Project final reports have been posted to OHRAB's website (http://www.ohrab.org/grants/regrant/) and some examples of projects are:

- Huron Historical Society: Huron Historical Society Ohio Memory Page (http://www.ohiomemory.org/cdm/landingpage/collection/p16007coll40)
- Kent State University: Kent State Shootings: Featured Audio Recordings (http://omeka.library.kent.edu/special-collections/exhibits)
- Rodman Public Library: Alliance High School's Red and Blue Newspapers (http://www.ohiomemory.org/cdm/landingpage/collection/p16007coll48)