OHRAB Grant Final Report
January 2016

Institution: Huron Historical Society/ Huron Public Library

Project Title: Digitizing and Sharing Huron's Historic Images

Project Director:
Benjamin Reid, Library Director
Huron Public Library
333 Williams Street
Huron, OH 44839
Phone: 419-433-5009
Email: benjamin.reid@huronlibrary.org

Project Summary Statement: With the support of the OHRAB grant, the Huron Historical Society, in partnership with the Huron Public Library and the Ohio Memory Project, will begin digitizing and sharing historic images and photographs of Huron, Ohio. By offering these collections online, the photographs will be accessible in a manner that encourages community support of the Society's mission and a shared appreciation of the history of the city of Huron and its surroundings. This grant will help the Society build the technological foundation for ongoing digitizing of collections.

Project Timeline:

- March 2015**:** OHRAB Grant award was announced in March, 2015
- April 2015: Huron Historical Society grant project was accepted with changes
- May 2015: Epson Perfection Scanner V800 was purchased with grant funds
- July 2015: Matching funds were used to purchase a hosted page on the Ohio Memory Project platform and to provide training on digitizing, indexing, and storage from the Ohio Memory Project team.
- July 2015: Scanner software was installed and tested.
- September 2015: Volunteers/Interns were trained on the scanner and file naming conventions. Our lead Intern began scanning.
- December 2015: After some technical delays, 110 images were uploaded to CONTENTdm. The Huron Historical Society Ohio Memory page was created and unique identifying information and graphics were added.
- January 2016: Volunteers/Intern were trained on metadata creation and file indexing. As of January 25, 76 images have been uploaded through CONTENTdm to the Huron Historical Society page, found here:
  http://www.ohiomemory.org/cdm/landingpage/collection/p16007coll40

Once again, The Huron Historical Society thanks the grant selection committee for assisting the Society/Huron Library by allowing us to purchase the equipment and gain the training needed to continue our project beyond the grant year. Our main objectives of building a foundation for future digitization and publishing an Ohio Memory page featuring Huron's historic images were accomplished. Our secondary, and still important, objectives will continue into 2016. The pace of progress was slower than expected so the majority of the publicity for the Ohio Memory page will begin in earnest in the Library's newsletter, published in February. More match funds are still available to provide an intern to scan, upload, and add metadata, so that objective will also continue until those funds run out, at which point volunteers will take up those tasks.

List of Expenditures:
Accompanying documentation will follow this page.

Grant funds
      Epson Perfection V800 Photo Color Scanner $739.99

Match Funds

Ohio Memory Subscription Fee	$250
Ohio Memory Startup Fee/Training	$250
WD My Passport 2 TB External Hard Drive	$89.99
Intern Wages (to be paid)	$340
Cash match amount	$929.99

The Huron Historical Society looks forward to continuing to digitize and share photographs from the rich history of Huron, Ohio and Lake Erie.

Huron coal docks, Day crew car dumper, 1918